



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution	RAMAKRISHNA MISSION RESIDENTIAL COLLEGE (AUTONOMOUS)
Name of the head of the Institution	Swami Bhudevananda
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03324772205
Mobile no.	9432592456
Registered Email	rkmcpur@gmail.com
Alternate Email	bhudevananda@gmail.com
Address	P.O. Narendrapur, South 24 Parganas
City/Town	Kolkata
State/UT	West Bengal
Pincode	700103

2. Institutional Status																			
Autonomous Status (Provide date of Conformant of Autonomous Status)	10-Sep-2008																		
Type of Institution	Men																		
Location	Urban																		
Financial Status	state																		
Name of the IQAC co-ordinator/Director	Dr. Rathindranath Ghosh																		
Phone no/Alternate Phone no.	03324772205																		
Mobile no.	9433725002																		
Registered Email	iqacrkmrc@gmail.com																		
Alternate Email	to.rathin@gmail.com																		
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)	http://www.rkmrc.in/aqar/																		
4. Whether Academic Calendar prepared during the year	Yes																		
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.rkmrc.in																		
5. Accrediation Details																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>A</td> <td>3.56</td> <td>2012</td> <td>05-Jul-2012</td> <td>04-Jul-2017</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	2	A	3.56	2012	05-Jul-2012	04-Jul-2017
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
2	A	3.56	2012	05-Jul-2012	04-Jul-2017														
6. Date of Establishment of IQAC	11-Feb-2005																		
7. Internal Quality Assurance System																			
Quality initiatives by IQAC during the year for promoting quality culture																			
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries															
Orientation of 1st year PG students regarding		01-Sep-2017 01		50															

examination system		
Orientation of 1st year UG students regarding examination system	28-Aug-2017 01	180
Orientation of new teachers regarding examination system	13-Nov-2017 01	5
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8. Provide the list of Special Status conferred by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
DSIR	SIRO	N.A.	2015 1095	0
UGC	CPE	UGC	2016 1825	11000000
MINISTRY OF FINANCE, GOI	IT exemption u/s 35(1)(ii)	N.A.	2007 4725	0
WB DST	WBDST FIST	W.B. department of Higher Education	2017 1095	4500000
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

1

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- IQAC organised an internal orientation programme for the newly appointed teachers in the institute for the academic session 201718.
- The new CBCS syllabi are conceived in accordance with UGC guidelines and are passed by respective Board of Studies. The IQAC advised to take into consideration a number of factors

like practical skill development and relevance to higher education and applications in designing the new syllabi. The new syllabus is to be implemented from the next year. • The IQAC proposed to build a new e-library equipped with requisite number of computer terminals, internet connectivity through WiFi and sufficient number of printers. An unlimited internet facility and a freeofcost printing facility in the library are also suggested for the students. • IQAC supervised the pace of the ongoing construction of the new eightstorey College Annex Building namely 'Sarada Mandir' towards the existing future plans of relocating different wings of the College. • The IQAC noted with satisfaction that the suggested changes in the way the examinations were held in the College has been taken into account and it has been reprogrammed, such as the Question papers from now on are to be given 15 minutes prior to the commencement of the examination and answer scripts to be given 5 minutes before the same.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Planning of the new CBCS syllabi	Regular discussions are held periodically.
Expansion of the library and construction of an e-library.	The whole process is in the pipeline and serious homework is carried out before the actual implementation is done.
Internal orientation programme for newly appointed teachers.	The programme was a complete success.
View File	

14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2018

Date of Submission

21-Feb-2018

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
No Data Entered/Not Applicable !!!			
No file uploaded.			

1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
No Data Entered/Not Applicable !!!				
No file uploaded.				

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Spoken English Course	03/07/2017	55
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MSc	CHEMISTRY	20
BSc	COMPUTER SCIENCE	5
BSc	MATHEMATICS	2
BSc	PHYSICS	5
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes

Parents

Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

The Institute is constantly in dialogue with all its stake holders in order to provide value in many areas of engagement. Structured feedbacks regarding the relevance of the course content, teaching learning process and related issues are obtained from students of each year in the UG course. The data obtained are processed in a structured format under the leadership of the Principal and teachers are intimated about the final evaluation about them in a formal but personalised way. Teachers' feedbacks are available in the minutes of the Board of Studies and Teachers' Council meetings. Employers' feedback from the corporate representatives is acquired, though in an unstructured and informal way, from the alumni of the College though Board of Studies meetings. Growing needs of the industries are considered and included in the curriculum as far as possible. Alumni feedbacks are received from two sources. The primary source is the minutes of different meetings of bodies like the Board of Studies, Academic Council, IQAC and Alumni Association etc. Secondly, we get their suggestions from various events organised on auspicious occasions in the College like the Reunion and Ashrama Foundation Day, Naranarayan Seva, Bhavan Jayanti etc. Parental feedbacks are obtained from guardians' meets organised centrally once every year. On the same day parents meet the teachers of the respective departments of their wards to exchange their views in the teaching-learning process. Barring this, parental opinions are also sought during the orientation programmes, Vidyarthi Brata and prize giving ceremonies. Moreover, parents are always encouraged to meet the hostel superintendents and the teachers of respective departments. They can make various enquires, complaints and suggestions as and when required.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	ENPG	10	16	9
BSc	ECOA	12	98	11
BSc	MTMA	30	1234	30
BSc	STSA	25	409	25
BSc	PHSA	30	764	29
BSc	CMSA	15	183	14
BSc	CEMA	30	725	28
BA	SANA	30	32	10
BA	HISA	15	80	18
BA	ENGA	20	347	21

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of	Number of	Number of	Number of	Number of
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	students enrolled in the institution (UG)	students enrolled in the institution (PG)	fulltime teachers available in the institution teaching only UG courses	fulltime teachers available in the institution teaching only PG courses	teachers teaching both UG and PG courses
2017	531	146	30	0	17

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
47	40	9	18	1	10

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The mentoring system of the College consists of all the teachers, four hostel wardens and the monastic members associated with the college administration. The mentor-mentee relation here is extended beyond the formally conceived limit. Teachers are supposed to take care of all the academic needs of students both within and outside the classrooms. Students are allowed to talk to their teachers regarding any query even beyond the official hours. Since there are always boarding facilities, a fair number of the faculty stay in the accommodation provided by the Ashrama, in the Acharya Palli. The other staff members may stay back (in a well-endowed facility called “Nivedita Bhavan”) whenever the need arises. This way, the student-teacher interface assumes more effectiveness. Teachers meet the parents formally, not only on the day scheduled as “Parent-Teacher Meet”, but also whenever they feel it necessary. Besides that, parents can seek advice from the professors over the phone. Most of the career counselling is offered by the professors through both formal and informal ways. For the all-round development of the students there is one monastic superintendent along with PG supervisors in each such Bhavana. They are entrusted with the responsibility of taking care of the students’ welfare. They make themselves available throughout the day every day for each of the students residing in that hostel. Students are encouraged to approach them for solution to all kinds of practical, medical or financial problems. Most of the times the wardens work as a bridge between the Principal and the Vice Principal of the College and students. Besides providing for compulsory residential facility for all the students, the College allows some of the needy graduate students to stay in the hostel even when they are continuing their studies in the PG level with other institutions. This is purely in tune with the ‘seva brata’ pursued by the College, since otherwise those students would have been unable to procure the financial strength to put up somewhere else to continue their higher education. The PG supervisors acts as elder brothers to the students, often guide them to the most suited career paths and often brief all the problems of the students to the wardens collectively. At the higher echelon is located the revered and presence of the monastic members who are extremely efficient to collate all the information for each individual student and take necessary steps to ensure that his potentials are fully realised through their blessings. The hostel superintendents for each of the hostel buildings are from the monastic members only. They ensure that the spiritual climate of the academy isn’t violated. The superintendent monks are entrusted with such special duties by two most respected monks in the post of the Principal and the Vice Principal who are at the top of the pyramid. The parents are requested to come to the Principal’s office as and when they feel it necessary.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
677	47	0.08

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
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58	47	11	5	22
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2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dibakar Sarkar	Assistant Professor	Charles Wallace India Trust Scholarship by The British Council
2018	Dibakar Sarkar	Assistant Professor	T. S. Eliot International Summer School 2018 - Bursary. School of Advanced Study, University of London

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	ENGA, SANA, HISA	I, III, V	23/12/2017	06/02/2018
BA	ENGA, SANA, HISA	II, IV, VI	26/05/2018	27/06/2018
BSc	CEMA, CMSA, ECOA, MTMA, STSA, PHSA	I, III, V	23/12/2017	06/02/2018
BSc	CEMA, CMSA, ECOA, MTMA, STSA, PHSA	II, IV, VI	26/05/2018	27/06/2018
MA	ENPG	I, III, V	15/01/2018	06/02/2018
MA	ENPG	II, IV, VI	26/05/2018	27/06/2018
MSc	PHPG, CHPG	I, III, V	15/01/2018	06/02/2018
MSc	PHPG, CHPG	II, IV, VI	26/05/2018	27/06/2018

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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
0	205	0

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[N.A.](#)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
CHPG	BSc	Chemistry	19	19	100
PHPG	BSc	Physics	19	19	100
STSA	BSc	Statistics(Hons)	22	21	95
PHSA	BSc	Physics(Hons)	26	26	100
MTMA	BSc	Mathematics(Hons)	30	30	100
CMSA	BSc	Computer Science(Hons)	15	15	100
ECOA	BSc	Economics(Hons)	8	8	100
CEMA	BSc	Chemistry(Hons)	29	29	100
HISA	BA	History(Hons)	14	13	93
ENGA	BA	English(Hons)	16	16	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[N.A.](#)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

Yes

Name of the teacher getting seed money

Dr. Prasanta Ghosh

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3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	UGC	0	0.13
Major Projects	095	UGC, DST-SERB, DST, WBDGT	84.3	20.5
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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

5

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		
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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Chemistry	1
Mathematics	1

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Chemistry	1	0.16

National	Bengali	2	0
International	Physics	5	2.73
International	Chemistry	2	2.05
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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Mathematics	1
English	5
History	2
Computer Science	1
Bengali	6
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3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
NOVEL OXAZINE- OXAZEPINE DERIVATIVES AND PROCESS OF PREPARATION THEREOF Applicants: Mondal, Sandip and Ghosh, Prasanta	Filed	201731033969	25/09/2017
View File			

3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
View File						

3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	0	1	0
Resource	1	1	4	11

persons

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3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
Chemistry	Single Crystal Structure Determination by X-ray diffraction Studies by a single crystal diffractometer	1. Naihati RB College 2. Seth Anandram Jaipuria College 3. Behala College, Dept. Of Physics 4. Behala College, Dept. Of Physics 5. Dept. of Chemistry, C.U. 6. Dept. of Chemistry, C.U. 7. Behala College, Dept. Of Physics	36000

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3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Orientation programme (through PPP) on "Indian Armed Forces: Career Opportunities" Sept 12, 2017	RKMRC (A) in collaboration with Training Institute run by Captain G.K. Sehgal	1	375
KHEL (Intra-Batallion sports meet) 18.03.2018	St. Xavier's College, Kolkata and RKMRC (A)	1	8
Donation drive for TB seal 1st August 2017	NSS Unit I and II In collaboration with Bengal Tuberculosis Association.	2	100
Cleaning of the Ashrama Programme	NSS Unit I and II	2	100

Visit to the Blind Boys' Academy	NSS Unit I and II	2	100
Yoga Camp	NSS Unit I and II	2	100
Two-day seminar on the life and works of Sister Nivedita	NSS Unit I and II	2	100
Quotation contest	NSS Unit I and II	2	100
Blood donation motivation programme and subsequent campaign	NSS Unit I and II In collaboration with Ramakrishna Mission Seva Pratisthan.	2	100
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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
'Sankalp Se Siddhi' launched by GOI	RKMRC (A), Narendrapur, NCC Directorate, West Bengal and Sikkim.	Essay writing competition Video making competition	1	60
International Yoga Day 21.06.2018	RKM Vidyalaya and 20 Bengal Bn. NCC	Yoga and pranayama	1	200
Swachh Bharat	NSS	Campus cleaning	2	100
AIDS awareness	NSS	Seminar on AIDS awareness	2	100
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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering	Duration From	Duration To	Participant
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		institution/ industry /research lab with contact details			
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
550	490

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Fully	17.05.01.000	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	75013	3564206	2315	737898	77328	4302104

e-Books	3135809	2900	0	0	3135809	2900
Journals	1921	116232	38	7105	1959	123337
e-Journals	6237	3000	0	0	6237	3000
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	233	111	176	32	0	22	21	4	18
Added	48	29	74	15	0	4	0	0	0
Total	281	140	250	47	0	26	21	4	18

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
N.A	N.A

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
18	36.9	16	18.8

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

The Principal himself monitors the use of all infrastructural facilities and coordinates the needs of different departments regarding the use them including the College hall, seminar rooms, visitors' room, auditorium, e-classroom, lift, reprography and printing related to the College library and the examination department as well as contingent transport arrangements for important purposes. In the decentralised mode of administration of the College, the official (or sometimes informal, the context permitting) request for use of any particular facility may be submitted to the Principal by HoDs of different departments, co-

ordinators of different committees, the bursar or the controller of examination. We also have provisions to let our facilities be used at times by various academic bodies, non-political organisations and institutions to hold conferences, seminars, workshops etc. after a careful review of all the pros and cons and ensuring that the regular academic activities of the College are not disturbed.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
No Data Entered/Not Applicable !!!			
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Spoken English course	01/07/2017	55	Souralakshmi Memorial Trust, Kolkata
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	N.A.	0	0	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
N.A.	0	0		0	2
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2017	17	BSc	Statistics	See Attached Files	PG
2017	20	BSc	Physics	See Attached Files	PG
2017	24	BSc	Mathematics	See Attached Files	PG
2017	13	BA	History	See Attached Files	PG
2017	12	BA	English	See Attached Files	PG
2017	8	BSc	Econmics	See Attached Files	PG
2017	11	BSc	Computer science	See Attached Files	PG
2017	24	BSc	Chemistry	See Attached Files	PG

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	16
SET	2
GATE	10
Any Other	148

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	N.A.	National	0	0	0	0

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The College does not have any Students' Council by the very constitution of the

Ramakrishna Mission Ashrama of which it is an integral part. Students' say on various matters on administrative and academic nature are heard and communicated through • The wardens of respective Bhavans, • Teachers of different departments • Interaction sessions with them during various cultural and other programmes like Parent-teacher Meets etc. A student can approach any teaching or administrative staff to redress any sort of problem he might be suffering from.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Mahavidyalaya Praktani was registered on 25th June, 2014. Registration number S/2L/22443 of 2014-15 Under WB Societies Registration Act XXVI OF 1961. The association was formed in 1970s with an aim to unite all the ex-students of the college in a single forum. The Praktani has remained engaged since its inception in the task of bringing all alumni of the college closer to each other and to strengthen the bond of love between them and their alma mater. Although the registered body of Narendrapur Ramakrishna Mission Mahavidyalaya Praktani includes around 2000 alumni, the college has thousands of alumni who are not yet brought under the registered platform. The process is on to reach out even to the oldest boys of the college and get them registered in this body. The alumni association continues to build and support the connection between college and its alumni.

5.4.2 – No. of registered Alumni:

316

5.4.3 – Alumni contribution during the year (in Rupees) :

2054612

5.4.4 – Meetings/activities organized by Alumni Association :

There were in total 9 meetings held on 01.04.17, 06.05.17, 26.05.17, 27.08.17, 09.09.17, 28.10.17, 25.11.17, 03.03.18 and 17.03.18. Activities: The Praktani works incessantly to facilitate close interaction among its members as well as to stay by them when they need help. It extends regular financial assistance to the needy students of the college through various forms of scholarships and prizes. The body also stands by the ex-students in their dire need. It has always been a motto of the body to serve the society in various capacities in fact, it has a separate fund dedicated to Social Services, through which it helps needy students and patients of the surrounding localities. The Praktani also assists people seeking medical help and it regularly contributes to the Medical Camps organized by the College. Financial help is given to the hostel workers at the time of their retirement. The alumni of the college meet in alternate years to celebrate the Reunion of friends and families. Apart from that, the registered members of this platform also meet once in a year in an Annual General Meeting where members vote to form an Executive Committee which is committed to the functioning of the alumni body throughout the year through various activities and regular meets.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

There are several subcommittees, such as Examination sub-committee, Finance sub-committee, discipline sub-committee etc., comprising of teachers from various

departments and non-teaching staffs when necessary, who actively participate in the decision making process of the administration through regular meetings at their committee level. A reflection of the outcome often surfaces in the Teachers' Council meetings and/or the Academic Council meetings towards consideration of the College administration, where all such suggestions are examined with an open mind and are implemented as far as practicable towards a better administrative management of the College.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
<p style="text-align: center;">Admission of Students</p>	<p>For admission of students to our College in both UG and PG courses, a number of careful steps are adopted sequentially. The basic procedure followed is outlined below: i. Opening of online application including payment of fees in the College website which announces the dates of entrance tests for both UG and PG courses ii. Issuing admit cards that can be downloaded from the website iii. Setting of the entrance test schedules in such a way that a candidate can sit for entrance tests in different subjects of his choice. If a candidate is bereft of the opportunity to sit for two different subjects because of a clash in the schedule, his test is arranged separately. iv. Provision of refreshments for each candidate, make-shift waiting rooms and paid lunch services for the guardians v. Provisions of amanuenses for visually challenged candidates vi. Online publication of results within 7 working days of the entrance test vii. Pre-admission counselling arranged for each course by the Principal, Vice Principal, and heads of all departments, senior professors and other monastic members of the institute. Admission follows on the basis of merit, reservation policy of the State government, UGC norms and other need-based criteria lay down by the College.</p>
<p>Industry Interaction / Collaboration</p>	<p>Many faculty members are involved with different consultancy programmes. This increases the institute-industry interactions. Alumni of the institute working in different reputed government or/private/MNCs/Academia are regularly</p>

	<p>invited to address the students and interact with the faculty through various bodies like the Academic Council, Board of Studies and the Governing Body.</p>
<p>Human Resource Management</p>	<p>i. Teachers are encouraged to participate in seminars, conferences and workshop in order to update their knowledge and get exposed to new technologies and latest developments in their respective areas of study. ii. National and International level conferences and seminars are organized to develop organizational capabilities and leadership qualities of faculty members. iii. Students are motivated to conduct more inter-collegiate technical and non-technical symposia and other competitions to strengthen their leadership traits, and organizational skills. iv. Efficient service is provided in getting monetary and other benefits of the teaching and non-teaching staff without any delay. v. Periodical induction program for new comers for creating a bond between the seniors and new faculty members.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>Library: Day-to-day operations of the Library is managed by an Integrated Library Management Software namely KOHA. KOHA has been introduced from 2016 and has replaced Vivekananda Library Management System (VLMS) which was implemented in 2013. For the time being, the users can search resources through Online Catalogue (OPAC). Books are issued through Automated Circulation Control System with the help of bar-coded library membership card. Library has been updated immensely. New journals, magazines, books and online database were procured to establish an academic rigour. Infrastructural requirements were reviewed in the beginning of academic session. There were some refurbishing of existing classrooms and hostel facilities, sports infrastructure and faculty cabins.</p>
<p>Research and Development</p>	<p>To encourage research and monitor the research activities in the college, a Research Committee has been constituted. Faculty members are encouraged to apply for major/minor research projects from various funding agencies including UGC and DST and CSIR. The college management provides</p>

the necessary infrastructural facilities as well as resources available in the campus for research projects. The following incentives or supports are generally provided to the teachers recognized nationally and internationally: I. Infrastructural facilities for conducting research of the national and international standards. II. Supports with the sophisticated research instruments purchased from the college central funds. III. Study leave for conducting post-doctoral and collaborative research in the international institutes. IV. In some cases supports with the registration fees for participating international and national conferences. V. Annual maintenance charges (AMC) for the instruments procured from the central college funds or from the individual major research projects sponsored by DST/CSIR/UGC. VI. Supports with the accounting and auditing facilities centrally for the individual research projects sponsored by DST/UGC/CSIR. VII. Supports to the research scholars by providing highly subsidized lunch and dinner on all days. The major policies on consultancy and revenue sharing are: I. Faculties are allowed to be engaged in consultancy services on research and development programme in academics and industries. II. Revenue generated from the consultancy and the expertise of the faculties using the infrastructural and instrumental facilities of the college will be considered solely as a central fund for research and development of the college. III. Revenue generated from the patent of the individual faculty based on the research projects conducted in the college using the infrastructural and instrumental facilities of the college will be shared by the college (40) and individual faculty (60). IV. Revenue generated from the consultancy and the expertise of the faculties using the college hour but not using the infrastructural and instrumental facilities of the college will be shared by the college (40) and individual faculty (60). V. Revenue generated from the consultancy and the expertise of the faculties not using

	<p>the college hour, and not using the infrastructural and instrumental facilities of the college will be shared by the college (20) and individual faculty (80).</p>
Examination and Evaluation	<p>Each course outline lays down the assessment components for the respective course and marks allocated to each component. The different forms of assessments include assignments, project work(s), problem sets, class tests, group activities, presentations and end semester examinations. An assessment rubric is also incorporated in the course outline to allow a student understand how he needs to prepare for each test.</p>
Teaching and Learning	<p>As part of the efforts to streamline the teaching learning process arrangements are made for regular academic meetings with Heads of different departments of the College. At the beginning of each semester, Heads of all departments assemble and discuss different aspects of teaching learning processes, starting from curriculum to pedagogy, best practices, latest trends in knowledge and industry. Among other initiatives taken, the most mentionable ones are: • Surprise review of the lecture delivery system by the Principal and Heads of the departments. • Review of the lessons at the end of the lecture by question answer sessions. • Continuous assessments of the teaching outcomes are credited in the the annual examination. • Students' feedbacks are taken into consideration to improve the teaching learning process. • Parents' feedbacks on teaching learning programmes are also considered. Each course discussed thread bare in the meetings to cover different aspects of the course content, delivery assessment. All course modules are reviewed and the results are analysed and discussed to validate the utility of the courses</p>
Curriculum Development	<p>From the academic year 2015-16 the autonomously formed curriculum approved by the Academic Council of our College has been implemented. The same syllabus was continued this year with some minor modifications that were unavoidable. The new CBCS syllabus is conceived in line with UGC guidelines. The</p>

Departments are instructed to form the new CBCS syllabus to be effective from the next academic year.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	i. Internet access is through Wi-Fi system of the College. ii. CCTV Cameras are placed in all nodal places including the examination halls for continuous surveillance.
Administration	All official communications are carried out via e mail.
Finance and Accounts	All the salaries of teaching and non-teaching staff are computerized and remittances are online.
Student Admission and Support	The administration of office dealing with students, faculty and the admission process is fully computerized. Semester results are put up in the college website for access to students and parents. All information regarding admission procedures, course fees, college facilities, scholarship schemes etc. can be obtained from the College website. Students are advised to visit the website at regular intervals to keep themselves updated.
Examination	Self-constructed software has been implemented in the office of the Controller of Examinations. The system is used to generate the examination application forms for all the students, prepare the seating arrangement for conducting the semester examinations, issue admit cards, prepare marks sheets for valuation, publish results and print the semester-wise and consolidated mark sheets.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	N.A.	N.A.	N.A.	0
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6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional	Title of the administrative	From date	To Date	Number of participants	Number of participants
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	development programme organised for teaching staff	training programme organised for non-teaching staff			(Teaching staff)	(non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme	3	21/08/2017	18/09/2017	27
Orientation Programme	3	23/05/2018	19/06/2018	26
Refresher Course	1	01/12/2017	22/12/2017	22
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	5	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
i) Staff welfare under supervision of Staff welfare Committee ii) Employees Cooperative Credit Society	i) Staff welfare under supervision of Staff welfare Committee ii) Employees Cooperative Credit Society iii) Interest Free loan for Management staff	Students Aid Fund

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>Financial audit of the College is conducted in three phases generally. i. Internal Audit Team, appointed by the RKM Ashrama, audits the day-to-day transactions of the institution at regular intervals all the year round. ii. A Statutory audit team, appointed by Belur Math, head quarter of RKM Ashrama, prepares an annual report on the basis of evaluation of the audit done by the Internal Audit Team. iii. The Audit Team, appointed by the Government of West Bengal, visits the accounts section of the College once a year and examines the documents related to financial transactions. iv. Besides these above mentioned audit exercises, the Audit Team from CAG occasionally visit the institution and inspect the relevant financial document related to high-valued transactions and issues a certificate to this effect.</p>
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	A team of external Peers	No	N.A.
Administrative	Yes	A team of external Peers	No	N.A.

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

<ul style="list-style-type: none"> Though we do not have a formal body that may be called such an "Association", every year as per the pre-scheduled academic calendar a guardians' meet is formally organised for a whole day towards discussing the welfare of the current students both at the central and the departmental levels. Teachers interact with the guardians both in absence of the students and in the second half, in presence of them. All problems pertaining to students - be they of individual, physical, psychological or financial nature -- are communicated through the various parent-teacher contacts. These information help in a more efficient addressing of students' needs. Students are constantly encouraged to participate actively in outside the class room informal discussions with their professors so that a more meaningful association evolves among them. Customised academic needs of students are discussed and informal career counselling is given through such contacts.
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6.5.3 – Development programmes for support staff (at least three)

N.A.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

<p>I. Full digitisation of the College library II. Full digitisation of the College office and administration III. digitisation of the department of Examination Control of the College. IV. Up gradation of Infrastructural support V. AAA of the College VI. Students' Feedback collection and analysis. VII. Participation in NIRF</p>

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
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2017	Orientation of new teachers regarding examination system	09/04/2018	09/04/2018	09/04/2018	6
2017	Orientation of 1st year UG students regarding examination system	28/08/2017	28/08/2017	28/08/2017	180
2017	Orientation of 1st year PG students regarding examination system	01/09/2017	01/09/2017	01/09/2017	50
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Alternative energy initiatives have always dominated our thinking process. We have installed solar cells on the rooftop of the College building and the system is now generating power to the tune of 70-80 Kilowatt the whole of which is sent to the grid. Installation of ample number of Power Saving LED lights in both the College building and the Annexe. A constant endeavour is there for the upkeep of the greenery of the surroundings through professional gardeners equipped with all traditional and modern tools.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	10
Provision for lift	Yes	10
Ramp/Rails	Yes	10
Braille Software/facilities	Yes	8
Rest Rooms	Yes	10
Scribes for examination	Yes	8
Special skill development for differently abled	Yes	8

students		
Any other similar facility	Yes	8

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	1	08/08/2017	01	Cleaning of adjoining area of the College	Swachhata awareness To promote social hygiene	125

[View File](#)

7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
College Prospectus for Student	03/07/2017	The college prospectus summarily presents, besides all the important events that took place during the past academic year, the code of conduct in this institution inspired by the great ideals of the Holy Trio of Sri Ramakrishna, Ma Sarada and Swami Vivekananda. Apart from the compulsory residential stay of students and mandatory prescribed uniform, the practice of a highly monitored use of electronic devices and daily attendance of prayer sessions are highlighted.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
• Sri Gour Utsava and Dol Yatra (the Birth Tithi of Sri Chaitanya Mahaprobhu)	01/03/2018	01/03/2018	375

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

i. Going solar and going smart: The College has already installed two roof-mounted solar plants to achieve self-reliance in energy consumption. This is a green initiative taken to move away from coal-fired production of electricity and to go solar to reduce our carbon footprint. This initiative does generate sufficient electricity which is more than our average consumption and the same is sent to the national grid through an arrangement with the proper authorities. ii. Maintaining and augmenting greenery: The Ashrama campus, of which the College is only a part, is immaculately preserved with its unspoilt originality and vegetative splendour. Plantation of new saplings is only a norm here. New floral variations are tried each and every season in both the College and the hostel gardens. iii. Medicinal plant garden: Spanning an area of approximately 730 sq. meters, the medicinal plant garden has grown in size and reputation. This serves both as a practical store house of knowledge (especially for the department of Chemistry) and a steady source for a number of research-based projects. iv. In-campus farming practices: Our College can be proud of the fact that despite being located so near to the metropolis. It possesses a huge in-campus farming facility. Under the supervision of the members of the monastic order and supported by skilled labour of the Agricultural Training Centre, it houses a nursery unit, a vermicomposting unit and animal husbandry. v. The present lighting system is gradually being replaced by LED lights. vi. The campus has already been declared as a tobacco free zone and we are gearing towards making it cent per cent plastic free zone. vii. Water harvesting: consumption of water in our institution in particular, and the Ashrama in general, is based on the principle of re-use and recycling of water made possible through a network of connected canals and ducts within the Ashrama premises.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Implementation of Swami Vivekananda's views on education, its man-making and character-building principles a) The college being residential and the seats at the hostel being limited we are forced to restrict the number intakes at the admission level and students with sound academic record are admitted. But however good their academic performance be, we see to it that they are fit to lead a community life where no distinction is made in the selection of candidates on the basis of caste, creed, religion and economic status. Intensive counselling is undertaken at this entry stage by the Principal, senior monks and teachers to sensitise them to the ills of all sorts of discriminations and habits not befitting a student. Besides, an orientation programme for the freshers (called "Vidyarthi Brata") is organised to encourage the students to take pledge that they will be committed to their studies and constantly strive for their own moral uplift. On this occasion proper guidance and counselling is done so that away from their homes in new surroundings they can get easily adjusted to the disciplined campus and hostel environment slowly and seamlessly. b) At the hostels, students of all castes, religions and social and economic status live together sharing rooms with others and participate in the common morning and evening prayers. c) Swamiji had said education is the manifestation of the divinity already in man. To awake and arouse this divinity in our students spiritual education is imparted regularly in value education classes to help them evolve into better human beings and by encouraging them to perform little acts of love, kindness and fellow-feeling like donating blood, acting as amanuensis to blind students, giving free tuitions to poor students in the neighbourhood and maintain close contact with nature and environment by doing gardening and keeping the campus clean. Over a certain period of time this becomes a way of life so that no prodding and pushing is required after a few months of their stay here. Besides, annual bhavana (hostel) celebrations,

decoration of the bigraha (idols/photos) on auspicious days, celebrations of birth anniversaries of great saints like Buddha, Christ, Sri Chaitanya, Swamiji, Thakur, Ma, Hazrat Muhammad help them to imbibe in themselves the spirit of liberalism and camaraderie.] d) The College National Social Service Wing has adopted a couple of neighbouring villages for the purpose of social and community service where students in batches visit regularly to interact with the village folk counselling them on cleanliness, pollution free-environment, clean water, conservation of water and need for education for all. Often they undertake the task of free distribution of clothes among the poor especially before the festival season and books to village boys at the beginning of academic year. e) On the third Sunday of every month the college organises free medical camps in remote villages in Basirhat sub-division of North 24 Parganas where on an average 200 hundred villagers, men and women flock to get medical advice and free medicine. Monks, teachers, students are part of these camps where dedicated medical practitioners, inspired by our work, offer free service to the poor and needy. Sometimes the doctors are ex-students of our college. f) Every year during the months of January-February the NSS wing organises blood donation camp where students donate blood. They are inspired by their revered monks and teachers who also join in donate blood. On an average there are 160 odd voluntary donors every year and on many occasions our college has emerged as the highest donor of blood at the institutional level. g) Another annual feature that train the students to learn the practice of service before self is the Naranarayanseva (mass feeding programme) in the month of February through open invitation to the dwellers of the neighbouring villages by the our MISSION and conducted by the staff members, students of the College along with workers and students of the other units of the Ashrama. Thousands of people turn up on the occasion to take 'prasadam'. h) In addition, at the time of national calamities e.g. flood, for example which is common in this part of the country, contribution to various relief funds by the staff members and the students are arranged and there have been occasions where our team visits the affected places as part of a larger team sent by Belur Math. Relief camps are organised to help the affected people. i) All these practises and activities help fostering a secular outlook among the students, members of the staff. They are absolutely free to offer their prayers in the common prayer hall. Christmas, Milad e Nabi and Buddha Jayanti are celebrated with equal vigour where students participate irrespective of their religious beliefs. j) The one hundred and fifty acres of green campus goes a long way in providing the right kind of ambience for all kinds of healthy activities curricular, co-curricular and extracurricular. Very few educational institutions can boast of a better campus environment that ours. Free of pollution, noise and hustle and bustle of the city life, the ambience provides an ideal place for the pursuit of learning. Here the students are encouraged to give a free play to their hobbies. Most of them pick up such healthy practices like bird-watching, photography. In recent years we have nature-lovers association and photographic society. k) The overarching presence of affectionate and all-caring monks of the Ramakrishna order with their visionary and transformational leadership has soothing effect on the young minds who at this adolescent stage run the risk of succumbing to bad practices. The revered monks not only address the academic, financial and administrative problems of the students often they offer psychological counselling when needed. They are the ones who play stellar roles in organising different celebrations, curricular activities and musical functions, knocking the football at the playfields. In one word they become friends not masters, a practice most salubrious for students who are away from their homes. The campus indeed becomes their second home so that at the time of college-leaving students part as much with sorrow as with joy, with the promise of revisiting and reconnecting. l) The institution, needless to say, therefore, can boast of very strong alumni, who maintain a close and healthy relationship with their alma mater. Members of the alumni often donate handsomely for the

expansion of infrastructure of the college. Different scholarship schemes are initiated by them. They regularly raise funds to help needy students. m) Members of the staff belonging to the non-teaching community are part and parcel of this liberal campus atmosphere. Commitment, devotion and dedication, the same spirit of "seva" inspire them to run the administration like a well-oiled machine. This spirit of camaraderie is best evident during the annual bhavana jayanti of the four hostels where after the ritual prayers and puja offerings monks members of the staff sit together for community lunch served by the students. Then the students sit together to have their 'prasad'. It creates a rare quality of bonding unique to this institution. No wonder the students very soon pick up the habit of calling their teachers and members of the office staff 'dada', affectionate, loving elder brother. n) When the students leave the campus and enter the wider world they carry with them these good practices and habits and our ideologically steeped teachings inspire them to do a lot philanthropic activities in whatever capacity they can. No wonder, our ex-students and teachers command a high respect in society. [elaborate on the number and activities of different philanthropic institutions run by our alumni] o) We may add here that some of our ex-students have dedicated their lives in the 'sevabrata' and joined the monastic life. p) Ex-students with brilliant academic records are invited to take classes as guest/part-time teachers. This has a huge impact on the current students who feel inspired by the fact that can achieve similar distinctions. The rapport between the teachers and students increases thousand fold because of this practice. Some others are invited to deliver seminar lectures and the effect is similar. q) Ex-students, not in academics but serving in different capacities, in other professional fields e.g. research institutes, government services, publication, journalism, banking, are invited regularly to talk to the students about various career opportunities. r) Every department arranges teacher-students' tour annually both for educational activities and co-curricular activities like visiting places of historical interest, institutes and universities etc. This not only gives a break from their daily routine but allows them to interact with experts in various fields of learning and students in other institutes in other states of the country. s) Students are encouraged to actively participate in seminars organised by the various department on the campus and by other colleges and universities. This has a significant impact not only in their learning process but also in the development of their personality.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

College: Distinctive Features The strictly residential system of this boys' college, something rare in higher education, allows the administration to pursue the goals envisioned by the founding fathers of this institution, viz.

- 1) An intensive 24x7 drive by the monks of the Sri Ramakrishna order to inculcate in the students the ideals of essential Indianness, and character-building and man-making education of Sri Ramakrishna, Ma Sarada and Swami Vivekananda
- 2) A modern implementation of the ancient Gurugrihavasas where the students live in close proximity with the monks
- 3) Ensuring quality education at a very low cost. Since Ramakrishna Mission depends on the unstinted financial help of its generous donors, it is the aim of the organization to transfer the funds as much as possible for the welfare of its students, especially poor but meritorious
- 4) Providing a green environment sprawling over 150 acres with playing fields, stadium, gymnasium, swimming pools, yoga

centres, singularly unique in this part of the country, where students spend their time in close proximity with nature, a feature which modern psychologists believe the ideal ambience for the development of young minds 5) The environment is a haven for city-bred students coming from urban jungle and for boys coming from rural background who hardly get quality education in rural areas 6) Every year the college admits quite a number of visually challenged students from very poor families who find this campus the ideal place for their academic pursuit. A Braille press on the campus meets their demand of reading materials and their friends in the hostels serve as readers and writers, which in turn teaches the boys the values of fellow-feeling and selfless service. 7) The residential system facilitates group studies, a sine qua non of this college, which is key factor behind the students performing exceptionally well in examinations 8) With no students' union, the campus is absolutely free of political interference and violence, a bane of most colleges and universities at present. Consequently, there is no disruption in studies and classes are held with the precision of a clock, and examinations held and results published on time as announced at the beginning of every session in its academic calendar.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

An action plan has been chalked out towards a grand opening ceremony of the new Annex building of the college, "Sarada Mandir", preferably sometime before the Puja vacation of the college. After the Annex building becomes operational, the Administrative, Finance and Accounts wings of the College will be relocated to the Annex. Also the research wings of all the academic departments including the laboratories will be shifted to the Annex building and the vacant rooms of the original building due to this shifting will be re allocated to various departments as per their need to augment their physical infrastructure such as additional class rooms and seminar rooms.