

***Ramakrishna Mission Residential College***  
***(Autonomous)***

*Narendrapur, South 24 Parganas, West Bengal : 700103*



***affiliated to Calcutta University***

**College with Potential for Excellence  
RUSA-funded Institution  
DST-FIST Awarded College**

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**Institutional Policy on Consultancy**

**Introduced from 2015**

## **A. Preamble :**

Ramakrishna Mission Residential College (Autonomous), Narendrapur, affiliated to University of Calcutta, was established in 1941. The college is administered under the aegis of Ramakrishna Math and Ramakrishna Mission at Belur Math. Being a non-profit organisation and practicing the motto of ‘Atmano Mokashartham Jagaddhitaya Ca’, the college always maintains the ideal of selfless service and hence is never working to earn profit at the end of any project. Therefore the Institutional Policy of Consultancy at this college is also developed at the backdrop of this ideal.

## **B. Objective :**

Consultancies help academic institutions establish crucial links with industries, corporations, and other private and government bodies. On the one hand, this means the tailoring of research to market demand, thereby snowballing employment prospects for graduating students.

Working on projects sanctioned as consultancies gives students first-hand practical experience.

Secondly, consultancies generate additional funds for research. While the institution itself might not see a significant inflow of funds, the additional funds for research generated through consultancies will add considerably to the upgrading of institutional infrastructure. This, in turn, will directly benefit students.

Thirdly, consultancies build up the reputation of the institution as a centre of effective and reliable teaching and research.

Finally, consultancies provide academic satisfaction to the teachers and students engaged in these projects.

With these aims in mind, the Principal and the Consultancy Committee of the college have formulated an institutional policy applicable to all consultancies undertaken by departments and individual teachers of the college.

## **C. Fundamental Policy Decisions :**

1. Consultancies may be undertaken by
  - (a) Faculty members

(b) Administrative members

(c) Academic departments

(d) Administrative departments

2. These consultancies may be undertaken in areas such as research, quality assurance, industrial, or other allied fields, for state or central government departments or ministries, public or private sector organisations, or statutory institutions.

3. Acceptance by a faculty / administrative member of a contractual post / position of any kind, for state or central government departments or ministries, public or private sector organisations, or statutory institutions, shall not be deemed consultancy. In all such cases, the concerned member shall be engaged in such work in his private capacity, with the permission of the Principal.

4. While faculty / administrative members are free to decide which consultancies they shall take up, departments should discuss the matter at internal

meetings, and inform the Principal of the departmental resolution while applying for permission to proceed with the consultancy.

5. Following permission from the Principal to proceed with the consultancy, the faculty / administrative member or departmental head (in cases of departmental consultancy), must give a copy of the same set of papers, forwarded by the Principal, to the Coordinator of the Consultancy Committee, for record and reference.
  
6. The college encourages faculty / administrative members to take up consultancies. To this end, faculty / administrative members engaged in consultancy shall be permitted to apply for 4 days of Duty Leave per semester for consultancy work; this period may be extended by special consideration, on application to the Principal and the Committee. Such applications for Duty Leave should be addressed to the Principal in the usual manner, with supporting documents demonstrating the need for leave.

7. Revenue generated from the consultancy and the expertise of the faculties using the infrastructural and instrumental facilities of the college will be considered solely as a central fund for research and development of the college.
8. Revenue generated from the patent of the individual faculty based on the research projects conducted in the college using the infrastructural and instrumental facilities of the college will be shared by the college (40%) and individual faculty (60%).
9. Revenue generated from the consultancy and the expertise of the faculties using the college hour but not using the infrastructural and instrumental facilities of the college will be shared by the college (40%) and individual faculty (60%).
10. Revenue generated from the consultancy and the expertise of the faculties not using the college hour, and not using the infrastructural and instrumental

facilities of the college will be shared by the college (20%) and individual faculty (80%).

11. Although, these are the general policies determined as of now, the Principal/Vice Principal may alter the policies, insert new ones, modifies the existing ones and delete anyone as and when necessary in consultation with the Consultancy Committee and after the approval of such decisions by the competent authority of the college.

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Issued by the Principal of the College with the concurrence of the Concurrent authority.

Swami Bhudevananda

Principal(Actg.)