Ramakrishna Mission Ashrama

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(A Branch Centre of Ramakrishna Mission & Belur Math, Howrah-711202)

Narendrapur, Kolkata - 700103, West Bengal, India

A Scientific Industrial Research Organisation, Recognised by DST, Govt. of India College with Potential for Excellence (CPE), Re-accredited by NAAC -'A' (CGPA 3.56 out of 4)

> **IQAC** Meeting Notice No.: 2015-16/01

Date:30.09.2015

A meeting of the Internal Quality Assurance Cell (IQAC) will be held on 07.10.2015 at 3p.m. at the Conference Room of the College to discuss the following agenda. All concerned are requested to remain present.

(Swami Bhudevananda)

Principal (Acta Acta) (Autonomous) Nerrndraput, Kolkata - 700 103. A.B.

Agenda:

1. Proposed changes in the course structure.

2. Proposal for changes in evaluation system.

3. Adoption of Research Policy

4. Miscellaneous

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### Proceedings of the meeting held on 07:10:2015

- 1. Proposed changes in the course structure.
  - All Departments discussed some revisions in their courses on which either they have deliberated upon in their respected BoS, or will discuss shortly. This is required for quality improvement in curricula.
- 2 Proposal for changes in evaluation system.
  CGPA system was discussed and was resolved to adopt subject to the approval of AC.
- 3 Adoption of Research Policy Research Policy were placed and after some discussions were resolved as adopted.
- Miscellaneous
   Nothing specific was there under discussion.

Principal (Actg.)

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Narendrapur, Kolkata - 700103, West Bengal, India

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IQAC Meeting Notice No. 2015-16-02

Date:12.12.2015

A meeting of the Internal Quality Assurance Cell (IQAC) will be held on 21.12.2015 at 3p.m. at the Conference Room of the College to discuss the following agenda. All concerned are requested to remain present.

(Swanni Bhudevananda)

Permitted (Aug.)

Permitted Aug.)

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## Apenda:

- Confirmation of the proceedings of the last meeting on 07.10.2015.
- 2 Action Taken Report.
- 1 Construction of New Building.
- 1 Renovation of Infrastructure under OCTA Grant.
- 5 Adoption of Consultancy Policy,
- 6. Miscellaneous

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## Proceedings of the meeting held on 21.12.2015

- Confirmation of the proceedings of the last meeting on 07.10.2015.
  - Proceedings of the last meeting were read and confirmed.
- Action Taken Report.
  - Syllabi revisioning were completed and implemented.
  - CGPA system was introduced.
  - · Research Policy was implemented.
- 3. Construction of New Building.

A proposal to construct a new building to enhance the space for accommodating the research activities was placed and discussed.

- Renovation of Infrastructure under OCTA Grant.
  - Different renovation measured under OTACA grant were being done and were revisited.
- 5. Adoption of Consultancy Policy:
  - Consultancy Policy was discussed and adopted.
- 6. Miscellaneous: Nothing specific presented.

Principal (Actg.)

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Narendrapur, Kolkata - 700103, West Bengal, India

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IQAC Meeting Notice No.: 2015-16/03

Date: 10.01.2016

A meeting of the Internal Quality Assurance Cell (IQAC) will be held on 20.01.2016 at 3p.m. at the Conference Room of the College to discuss the following agenda. All concerned are requested to remain present.

(Swami Bhudevananda)

Principal Principal (4cts.)

Principal Principal (4cts.)

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## Agenda:

- 1. Confirmation of the proceedings of the last meeting on 21.12.2015.
- Action Taken Report.
- 3. Results of UG Sem-I, III, V and PG Sem-III.
- Students Feedback.
- 5. Increase in Library Hours.
- 6. Adoption of Maintenance Policy and IT Policy.
- 7. Miscellaneous.

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## Proceedings of the meeting held on 20.01.2016

Confirmation of the proceedings of the last meeting on 21.12.2015.

Proceedings of the last meeting were read and confirmed.

- Action Taken Report.
  - The proposal to construct of a new building was placed to suitable authority.
  - Renovation under OTACA grant was completed.
  - Consultancy Policy was implemented.
- 3. Results of UG Sem-I, III, V and PG Sem-III.

Results of the aforesaid semesters were discussed.

Administration decided to meet the students on their performance.

Departments were requested to sit with faculties and students to map the course/learning outcomes.

4. Students Feedback.

Students' Feedback on curriculum revision and also on teaching-learning were proposed to be taken and discussed.

5. Increase in Library Hours.

It was proposed that library hours should be increased and resolved that suitable measured should be adopted in this regard.

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Adoption of Maintenance Policy and IT Policy.

Maintenance Policy and IT policy of the Institution were discussed and adopted.

Miscellaneous: Nothing specific arose.

Principal (Actg.)

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IQAC Meeting Notice No.: 2015-16/04

Date:08.02.2016

A meeting of the Internal Quality Assurance Cell (IQAC) will be held on 16.02.2016 at 12 noon at the Principal Office of the College to discuss the following agenda. All concerned are requested to remain present.

(Swami Bhudeyananda)

Principal (Action 700 103, a.B.

Pulak gangopadhyay

## Agenda:

- Confirmation of the proceedings of the last meeting on 20.01.2016.
- 2. Action Taken Report.
- 3. Results of PG Sem-I.
- Facilitating Students for National Level Competitive Exam for Post Graduates and Doctoral Programmes.
- 5. Miscellaneous

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## Proceedings of the meeting held on 16.02.2016

- Confirmation of the proceedings of the last meeting on 20.01.2016.
  - Proceedings of the last meeting were read and confirmed.
- 2. Action Taken Report.
  - Administration and Departments sat with the students to map their learning levels and ascertain the learning outcomes.
  - Students' Feedback was collected and discussed.
  - Library hours were increased.
  - Maintenance Policy and IT policy of the Institution were implemented.
- Results of PG Sem-I.

Results of the aforesaid semesters were discussed.

Administration and Departments were requested to map the learning levels.

 Facilitating Students for National Level Competitive Exam for Post Graduates and Doctoral Programmes.

It was proposed that institution may sign a MoU with some reputed agency to give training to the students in this regard.

Miscellaneous : Nothing specific arose.

Principal (Actg.)

Ramakrishna Mission Residental College
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> IQAC Meeting Notice No.: 2015-16/05

Date: 20.02.2016

A meeting of the Internal Quality Assurance Cell (IQAC) will be held on 03.03.2016 at 12 noon at the Meeting Room of the CoE of the College to discuss the following agenda. All concerned are requested to remain DICALIII

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## Agenda

- Confirmation of the proceedings of the last meeting on 16.02.2016.
- 2 Action Taken Report.
- 3 Reschedule of Chemistry Exam.
- 4. Miscellaneous.

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## Proceedings of the meeting held on 03.03.2016

- Confirmation of the proceedings of the last meeting on 16.02.2016.
   Proceedings of the last meeting were read and confirmed.
- 2. Action Taken Report.
  - Learning outcomes were discussed and were tried to map for the PG students.
  - Proposal of signing MoU is still under consideration and yet to be implemented.
- Schedule of Mid-semester Exams.

Schedule of the Mid semester examinations were discussed in view of facilitating students of last semester to attend national level examinations and viva voce board which is of highly important for their future career.

- Orientation for newly recruited teachers.
   An orientation programme for newly appointed teachers was proposed to be conducted.
- Submission of AQAR of 2014-15
   Preparation to submit AQAR 2014-15 has been undertaken.
- Miscellaneous : Nothing specific arose.

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Principal (Actg.)

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# Ramakrishna Mission Residential College (Autonomous)

Vivekananda Centre for Research



Ramakrishna Mission Ashrama (A Branch Centre of Ramakrishna Mission & Belur Math, Howrah-711202)

Narendrapur, Kolkata - 700103, West Bengal, India

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**IQAC** Meeting Notice

No.: 2015-16/06 Date:25.03.2016

A meeting of the Internal Quality Assurance Cell (IQAC) will be held on 08.04.2016 at 3p.m. at the Conference Room of the College to discuss the following agenda. All concerned are requested to remain present.

(Swami Bhudevananda)

Principal (Actg.)
Principal (Actg.) Merendrapur, Kolkata - 700 103, or.B. Pular gangopadryay

Agenda:

- 1. Confirmation of the proceedings of the last meeting on 16.02.2016.
- 2. Action Taken Report.
- 3.Introduction of Sanskrit Honours subject from Academic Year 2016-17.
- Proposal for changes in evaluation system for UG admission test.
- Find-programme students' feedback.
- 6. Miscellaneous

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# Proceedings of the meeting held on 09..04.2016

Confirmation of the proceedings of the last meeting on 03.03.2016.
 Proceedings of the last meeting were read and confirmed.

## Action Taken Report.

- Orientation for newly recruited teachers has been held
- Schedule of the mid semester examinations was redrafted and students were consulted so that they can avail their respective national level examinations and/or viva voce.
- AQAR preparation has almost been completed and it will be submitted shortly.
- Admission for the session including intake.
  - Admission pattern was discussed.
  - Reservation policy of the Government was also discussed so that there is no violation in this regard.
  - Keeping in mind the availability of the number of beds in the hostel, number of intake capacity in each subject was discussed and resolved that this should be adhered to.
  - Matter of paper setting etc was left to the individual department only with the guidelines that Principal and Vice Principal both should be informed all the matters related to it.
  - Introduction of Sanskrit Honours subject from Academic Year 2016-17
    :

The members discussed on the issue of introducing Sanskrit Honours

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> IQAC Meeting Notice No.: 2015-16/05

Date: 20.02.2016

A meeting of the Internal Quality Assurance Cell (IQAC) will be held on 03.03.2016 at 12 noon at the Meeting Room of the CoE of the College to discuss the following agenda. All concerned are requested to remain DICALIII

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## Agenda

- Confirmation of the proceedings of the last meeting on 16.02.2016.
- 2 Action Taken Report.
- 3 Reschedule of Chemistry Exam.
- 4. Miscellaneous.

## Ramakrishna Mission Residential College (Autonomous)

Vivekananda Centre for Research

Ramakrishna Mission Ashrama

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## IQAC Meeting Notice

No.: 2016-17/01 Date:12.06.2016

A meeting of the Internal Quality Assurance Cell (IQAC) will be held on 24.06.2016 at 10.30 am at the Conference Room of the College to discuss the following agenda. All concerned are requested to remain present.

(Swami Bhudevananda)

Principal(Actg.) Fearminaper, Knikata - 700 103, a.S. Pulak gangopadhyay

## Agenda:

- Confirmation of the proceedings of the last meeting on 09.04.2016.
- Action Taken Report.
- 3. Results of UG Semester 2, 4, 6 and PG Semester 2, 4
- 4. Construction of New Building
- 5. Miscellaneous

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### Proceedings of the meeting held on 24.06.2016

- Confirmation of the proceedings of the last meeting on 09.04.2016.
   Proceedings of the last meeting were read and confirmed.
- 2. Action Taken Report
  - Admission Process as discussed has started for this session.
  - Letter has been sent to University of Calcutta informing the introduction of Sanskrit Honours Programme from this current session.
  - Students' Feedback has been taken.
  - 3. Results of UG Semester 2, 4, 6 and PG Semester 2, 4
    - Vice Principal announced the results published after detailed discussions.
    - Heads of the Departments have pointed out the respective learning outcomes depending on the performance of the learners.
    - It was felt that these results should be discussed at the departmental level with the students so that relevant aspects of improvements can also be traced out.

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Construction of New Building
 Proposal for constructing the new building has been placed to the suitable Government authority
 and to Belur Math Head Quarters too.

5. Miscellaneous: Nothing Specific arose.

Principal (Actg.)

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> IQAC Meeting Notice No.: 2016-17/02

> > Date:17.07.2016

A meeting of the Internal Quality Assurance Cell (IQAC) will be held on 27.07.2016 at 3p.m. at the Conference Room of the College to discuss the following agenda. All concerned are requested to remain present.

(Swami Bhudeyananda)

Principal(Actg.) a)

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## Agenda:

- Confirmation of the proceedings of the last meeting on 24.06.2016.
- 2. Action Taken Report.
- 3. Introduction of non-academic credit.
- 4. Updation of faculty profile.
- 5. Direct Teaching Hours
- 6. Miscellaneous

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### Proceedings of the meeting held on 27,07,2016

### Agenda:

- Confirmation of the proceedings of the last meeting on 24.06.2016.
   Proceedings of the last meeting were read and confirmed.
- 2. Action Taken Report.
  - Departmental discussions on the learning outcomes of the students have been done.
  - Administration has also discussed with the students on their performance.
  - Construction of New building is going on.
- 3. Introduction of non-academic credit.
  - Principal reported that we have been offering value added courses in all semesters. He
    proposed whether a non-academic credit can be assigned to these.
  - After discussion, it was decided that the curricula of these course may be well designed at
    the outset and we may assign some marks on these courses and may keep it in their final
    marksheets. However, these will be treated as value added courses only, i.e. extra-academic
    courses, and promotion will not be depended on the performance of these courses. However,
    certification may be done separately.
- Updation of faculty profile.
   It was proposed that updating the faculty profile on the college webportal should be done regularly.
- Direct Teaching Hours:
   After discussions on this matter, it was decided that the college will try its best to follow the direct teaching hours as have been prescribed by the statutory bodied like UGC etc.

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Miscellaneous : Nothing Specific arose.

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IQAC Meeting Notice No.: 2016-17/03

Date: 20.01.2017

A meeting of the Internal Quality Assurance Cell (IQAC) will be held on 31.01.2017 at 11a.m. at the Conference Room of the College to discuss the following agenda. All concerned are requested to remain present.

(Swami Bhudevananda)

Principal (Actg.)
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Principal (Actalogue)
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Principal (Actalogue)

## Agenda:

- Confirmation of the proceedings of the last meeting on 27.07.2016.
- Action Taken Report.
- Result of UG Sem-I, III, V and PG Sem-III, 2016.
- 4. Miscellaneous

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### Proceedings of the meeting held on 31.01.2017

- Confirmation of the proceedings of the last meeting on 27.07.2016.
   Proceedings of the last meeting were read and confirmed.
- Action Taken Report.
  - The syllabi of the value-added courses have been redesigned and necessary changes have been introduced in the marksheets to incorporate non-academic credits/marks in the marksheets.
  - Faculty Profile has been updated to some extent.
  - · Direct teaching hours are being followed as par UGC norms.
  - 3. Result of UG Sem-I, III, V and PG Sem-III, 2016.
    - Results of the above semesters were placed by Vice Principal.
    - Departmental Heads discussed on the learning outcomes as reflected through the performance of the students.
    - It was proposed that Departments and the administration should separately with the students to discuss on their performance and other allied matters.
    - 4. Miscellaneous: Nothing specific came up.

Principal (Actg.)
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(A Branch) entre of Ramakrishna Mission & Belur Math, Howrah 711202)

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A Scientific Industrial Research Organisation, Recognised by DST, Govt. of India College with Potential for Excellence (CPF), Re-accredited by NAAC-'A' (CGPA 3.56 out of 4)

## IQAC Meeting Notice No.: 2016-17/04

Date:01.02.2017

A meeting of the Internal Quality Assurance Cell (IQAC) will be held on 15.02.2017 at 12.30 p.m. at the Exam Control Dept of the College to discuss the following agenda. All concerned are requested to remain present.

(Swami Bhudevananda)

Principal(Actg.)

Sucendrapur, Kotkata - 700 103, A.R.

Pulak Ganzopodhyay

## Agenda:

- Confirmation of the proceedings of the last meeting on 31.01.2017.
- 2. Action Taken Report.
- 3 Results of PG Sem-I.
- 4. Orientation Programme of newly joined faculty members
- 5. Miscellaneous

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## Proceedings of the meeting held on 15.02.2017

- Confirmation of the proceedings of the last meeting on 31.01.2017.
   Proceedings of the last meeting were read and confirmed.
- 2. Action Taken Report.
  - Departments has conducted the meetings with students to discuss their performance.
  - Administration also sat with the students regarding academic matters.
- 3. Results of PG Sem-I.
  - Results of the above semester were placed by Vice Principal.
  - Departmental Heads discussed on the learning outcomes as reflected through the performance of the students.
  - It was proposed that Departments and the administration should separately with the students to discuss on their performance and other allied matters.
  - It was further decided that the students who are not performed well should be separately called by the administration and necessary steps for their remedial etc should be taken care of.
  - 4. Orientation Programme of newly joined faculty members
    Orientation programme for newly recruited faculty members may be conducted once again to facilitate them knowing the ethos and operational methods of the college.
  - 5. Miscellaneous: Nothing Specific came up.

Principal (Actg.)

Ramakrishas Mission Residental College
(Autonomous)

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**IQAC** Meeting Notice

No.: 2016-17/05 Date:12.03.2017

A meeting of the Internal Quality Assurance Cell (IQAC) will be held on 28.03.2017 at 12.30 p.m. at the Conference Room of the College to discuss the following agenda. All concerned are requested to remain present.

(Swami Bhudevananda)

Principal (Actg.) Principal (Actg.) Indeed College

Matendrapur, Kolkata-700 103, orB.

## Agenda:

- Confirmation of the proceedings of the last meeting on 15.02.2017.
- Action Taken Report.
- 3. Proposal for Special Mid Semester Examination.
- 4. Construction of the new building
- 5. Renovation of the canteen
- Miscellaneous

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### Proceedings of the meeting held on 28.03.2017

- Confirmation of the proceedings of the last meeting on 15.02.2017.
   Proceedings of the last meeting were read and confirmed.
- 2. Action Taken Report.
  - Administration and Departments discussed with the students of PG 1<sup>st</sup> Sem their learning outcomes.
  - Orientation Programme was held on 11 March 2017.
- 3. Proposal for Special Mid Semester Examination

Vice Principal placed a proposal to hold a special mid semester examination for the students who could not attend the examination due to their national level entrance test. Members agreed to hold it for the interest of the students.

4. Construction of the new building

Members suggested to increase the pace of the construction of the new building, although without zero compromise in relation with quality.

Renovation of the canteen

Members opined that the college canteen is required to be renovated and should be maintained more cleanly.

6. Miscellaneous: Nothing specific came up.

Principal (Actg.)

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(Autonomous)

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College with Potential for Excellence (CPE), Re-accredited by NAAC - 'A' (CGPA 3.56 out of 4)

**IQAC Meeting Notice** No.: 2016-17/06

Date:16.05.2017

A meeting of the Internal Quality Assurance Cell (IQAC) will be held on 31.05.2017 at 12 noon at the Conference Room of the College to discuss the following agenda. All concerned are requested to remain present.

(Swami Bhudeyananda)

kamakrishna Minsion Residental College Principal(Actgo)(11)

Agenda:

- Confirmation of the proceedings of the last meeting on 28.03.2017.
- Action Taken Report.
- UG Admission Test 2017.
- Revised CBCS syllabi
- 5. Orientation Programme for newly admitted students of UG and PG 1st year
- 6. Miscellaneous

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#### Proceedings of the meeting held on 31,05,2017

### Agenda:

Confirmation of the proceedings of the last meeting on 28.03.2017.
 Proceedings of the last meeting were read and confirmed.

## 2. Action Taken Report.

- Special Mid semester examination was held for the students who could not attend the it in normal course due to their national level entrance tests for PG programmes.
- Construction of the new building was going on with adequate speed.
- Canteen renovation project has also been undertaken.

#### UG Admission Test 2017.

- Intake Capacity for session 2017-18 was placed and resolved that this be adopted for this session.
- UG admission procedure was discussed in details along with the members of the Admission Committee and was approved.

## Revised CBCS syllabi

Members suggested after discussion that the revised CBCS syllabi may be adopted after requisite deliberations in the respective Board of Studies.

- Orientation Programme for newly admitted students of UG and PG 1st year Resolved that an Orientation Programme be organized for the newly admitted students of UG and PG 1st yr.
- Miscellaneous: Nothing specific came up.

Principal (Actg.)

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(A Branch Centre of Ramakrishna Mission & Belur Math, Howrah-711202)

Narendrapur, Kolkata - 700103, West Bengal, India

A Scientific Industrial Research Organisation, Recognised by DST, Govt. of India College with Potential for Excellence (CPF), Re-accredited by NAAC -'A' (CGPA 3.56 out of 4)

**IQAC Meeting Notice** 

No.: 2017-18/01 Date: 02.06.2017

A meeting of the Internal Quality Assurance Cell (IQAC) will be held on 17.06.2017 at 12 noon at the Conference Room of the College to discuss the following agenda. All concerned are requested to remain present.

(Swami Bhudevananda)

Principal (Actg.)
Principal (Actg.)

Perendrapus, Kolkata-700 103, m.R.

## Agenda:

- Confirmation of the proceedings of the last meeting on 31.05.2017.
- 2. Action Taken Report.
- 3. Result of UG Sem-II, IV and VI and PG Sem-II and IV,2017.
- 4. Improvement in teaching learning system
- Miscellaneous

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Subjectif Box 8 - Sekhan 9. Hark Namigrapal Mar 12. Malay Prescart 13. Pravanti Syoch 14 Apyroa 15. FINOTEISE Chardra Ophnshandley

#### Proceedings of the meeting held on 17.06.2017

- Confirmation of the proceedings of the last meeting on 31.05.2017.
   Proceedings of the last meeting were read and confirmed.
- 2. Action Taken Report
  - Admission Process for the session 2017-2018 has begun.
  - BoS meetings regarding revised CBCS syllabi have been initiated.
  - Orientation Programme for newly admitted students has been planned.
- Result of UG Sem-II, IV and VI and PG Sem-II and IV, 2017.
  - · Results of the above-mentioned semesters have been placed.
  - · Learning outcomes have been discussed.
  - Proposed that measures for advanced learners and for slow learners are to be decided by the Departments.
- 4. Improvement in teaching learning system
  - · ITC learning should be increased.
  - Audio visual pedagogical measures may be taken up.
  - Students may be encouraged to take some MOOCs.
- 5. Miscellaneous: Nothing Specific arose.

Principal (Artg.)

Amendmental Viscom Kendenal College
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# Ramakrishna Mission Residential College (Autonomous)

Ramakrishna Mission Ashrama

(A Branch Centre of Ramakrishna Mission & Belur Math, Howrah-711202)

Narendrapur, Kolkata - 700103, West Bengal, India

A Scientific Industrial Research Organisation, Recognised by DST, Govt. of India College with Potential for Excellence (CPE), Re-accredited by NAAC - A (CGPA 3.56 out of 4)

## IQAC Meeting Notice No.: 2017-18/02

Date:02.01.2018

A meeting of the Internal Quality Assurance Cell (IQAC) will be held on 10.01.2018 at 3p.m. at the Conference Room of the College to discuss the following agenda. All concerned are requested to remain present.

(Swami Bhudevananda)

Principal (Actg.)

Berendespur, Kelkaus-200 103, or.S.

## Agenda:

- Confirmation of the proceedings of the last meeting on 17.06.2017.
- Action Taken Report.
- 3. Invigilation Duty and roving duty
- Introduction of Choice Based Credit System (CBCS).
- 5. NAAC Visit
- Six Sem Exam-2018.
- 7. Miscellaneous

N. Bhyd. 4. Subbedu 6, achish 9. Selshar 10. V-Ja 12. Namignes 13. Malory Prixit 15, Apost 16. 774016125 17. Chawnoshushan dog Confirmation of the proceedings of the last meeting on 17.06.2017.
 Proceedings of the last meeting were read and confirmed.

## 2. Action Taken Report

- Enrichment programmes like seminars for advanced learners and remedial classes for slow learners are being organized.
- New projectors have been procured and wifi system has been strengthened to increase ICT based learning.
- Students are taking MOOCs through NPTEL and Swayam platforms.

## 3. Invigilation Duty and roving duty

- Proposed that roving duty should be introduced to help the room invigilators during exam hours.
- Duty hours of invigilators should be fixed keeping an alignment with the lab-based subject practical examinations.

## 4. Introduction of Choice Based Credit System (CBCS)

 Board of Studies of different Departments are organizing their meetings to finalise the revised CBCS syllabi. It needs an extra pace to complete the process at the earliest.

### 5. NAAC Visit

 Although the time of NAAC visit is over, but it has been observed that NAAC is bringing its new manual which will be perhaps more data based which may facilitate the college activities in a more meaningful way. The Principal has been requested to consult with other colleges in this regard.

## 6. Semester Exam-2018

- CCTV should be installed in the exam halls.
- Questions are to be distributed to the students 15 minutes prior to exam stars and answer scripts to be supplied 5 minutes before the exams.
- One hour gap between BNGM and ENGC is to be kept.
- In Examination Hall 1 extra lighting should be done.
- Number of days to assess the answer scripts is required to be increased.
- 7. Miscellaneous: Nothing specific came up.

Principal (Actg.)

Ramakrishna Mission Revidental College
(Autonomous)

Merendrapur, Kolkata-700 103, 3/B.

PHONES: 24772201 (3lines), 24772205 FAX: 033-24773597 EMAIL: rkmcnpuria gmail.com

WEBSITE: rkmrc.in



## Ramakrishna Mission Residential College (Autonomous) Vivekananda Centre for Research

Ramakrishna Mission Ashrama

(A Branch Centre of Ramakrishna Mission & Belur Math, Howrah-711202)

Narendrapur, Kolkata - 700103, West Bengal, India

A Scientific Industrial Research Organisation, Recognised by DST, Govt. of India College with Potential for Excellence (CPE), Re-accredited by NAAC - 'A' (CGPA 3.56 out of 4)

IQAC Meeting Notice

No.: 2017-18/03 Date: 27.01.2018

A meeting of the Internal Quality Assurance Cell (IQAC) will be held on 06.02.2018 at 11a.m. at the Conference Room of the College to discuss the following agenda. All concerned are requested to remain present.

(Swami Bhudevananda)

Principal (Actg.)
Principal (Actg.)
Principal Actg.)

Pierendrapur, Kolkata-700 103, w.B.

## Agenda:

- Confirmation of the proceedings of the last meeting on 10.01.2018.
- Action Taken Report.
- 3. Result of UG Sem-I, III, V and PG Sem-III, 2017.
- 4. Miscellaneous

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## Proceedings of the meeting held on 06.02.2018

- Confirmation of the proceedings of the last meeting on 10.01.2018.
   Proceedings of the last meeting were read and confirmed.
- 2. Action Taken Report
  - Roving Duty has been introduced.
  - BoS meetings are being organized.
  - CCTV installation process has started.
- Result of UG Sem-I, III, V and PG Sem-III, 2017
  - Results of the above semesters were placed.
  - Departments discussed the Learning Outcomes in details.
  - · Slow learners are to be identified.
  - Remedial classes and mentoring are to be strengthened.
- Miscellaneous : Nothing specific came up.

Principal (Actg.)

Barcakruthas Musica Recidental College

Ramakrishna Mission Ashrama

(A Branch Centre of Ramakrishna Mission & Belur Math, Howrah-711202)

Narendrapur, Kolkata - 700103, West Bengal, India

A Scientific Industrial Research Organisation, Recognised by DST, Govt. of India College with Potential for Excellence (CPE), Re-accredited by NAAC - 'A' (CGPA 3.56 out of 4)

> IQAC Meeting Notice No.: 2017-18/04

> > Date:08.02.2018

A meeting of the Internal Quality Assurance Cell (IQAC) will be held on 12.02.2018 at 2.00 p.m. at the Exam Control Dept of the College to discuss the following agenda. All concerned are requested to remain present.

Swami Bhudevananda)

Principal (Actore) dental College Agenda: Kollata-700 103. xB.

- Confirmation of the proceedings of the last meeting on 06.02.2018.
- Action Taken Report.
- Results of PG Sem-I, 2017
- 4. Question paper and answer script distribution : new policy
- Revised CBCS syllabi : Status Report
- Feedback from different stakeholders.
- New college canteen
- 8. Miscellaneous

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WEBSITE: rkmre.in

9. Selbhour Malay Purkait 14. Prodant Syo 15. April 16. 12121516131 Changra Bhushan Roy

#### Proceedings of the meeting held on 12.02.2018

Confirmation of the proceedings of the last meeting on 06.02.2018.

Proceedings of the last meeting were read and confirmed.

- 2. Action Taken Report
  - Remedial classes for slow learners are being taken.
  - Mentoring, which has already been present, has been strengthened and formalized.
- 3. Results of PG Sem-I, 2017
  - Results of PG 1<sup>st</sup> semester has been placed.
  - PG departments discussed the performance of the students.
  - Mentoring system for these students too are to be adopted.
  - Administration is also requested to sit with the students to know their feedbacks on curriculum and teaching learning in a structured manner. This may be done for other semesters too.
- 4. Question paper and answer script distribution : new policy
  - Proposed that if the revised CBCS gets started from the next session, question paper should be distributed 5 minutes before the exam starts while answer scripts should be distributed 10 minutes prior to it.
- Revised CBCS syllabi : Status Report

All meetings of the BoSs have been completed.

- Feedback from different stakeholders :
  - Feedback from stakeholders students, teachers, employers, parents and ex-students are being collected. These are to be analysed and an ATR should be available on the college website.
- New college canteen :

A new college canteen has been proposed to be installed in the new building.

Miscellaneous: Nothing specific came up.

Principal (Actg.)

Ramakruhna Mission Raudeatal College
(Autonomous)

Pourndrapus, Kolkata-700 103, ac.B.



### Ramakrishna Mission Residential College (Autonomous)

Vivekananda Centre for Research

Ramakrishna Mission Ashrama

(A Branch Centre of Ramakrishna Mission & Belur Math. Howrah-711202)

Narendrapur, Kolkata - 700103, West Bengal, India

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> IQAC Meeting Notice No.: 2017-18/05

> > Date:20.03.2018

A meeting of the Internal Quality Assurance Cell (IQAC) will be held on 10.04.2018 at 12.00 noon at the Conference Room of the College to discuss the following agenda. All concerned are requested to remain present.

(Swami Bhudeyananda)

Principal (Avergook)

## Agenda:

- Confirmation of the proceedings of the last meeting on 12.02.2019.
- Action Taken Report.
- 3. Measures to be adopted for breach of discipline during college Examinations.
- 4. Introduction of revised CBCS pattern
- 5. Introduction of PG Computer Science (M.Sc.) programme
- 6. Miscellaneous

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## Proceedings of the meeting held on 10.04.2018

- Confirmation of the proceedings of the last meeting on 12.02.201g. Proceedings of the last meeting were read and confirmed.
- Action Taken Report
  - Mentoring system has been formalized.
  - Feedbacks from different stakeholders teachers, students, employers and ex-students have been collected. Departments have analysed it and an ATR has been prepared. These feedbacks have been very useful while revisiting CBCS syllabi at the final stage and suggestions conveyed by some stakeholders have been taken into consideration.
- Measures to be adopted for breach of discipline during college Examinations.
  - Details discussions have been done.
  - A Committee has been proposed to be formed.
  - All the rules in this regard should be kept in the minutes book and in the CoE section as
- 4. Introduction of revised CBCS pattern
  - Resolved that revised CBCS pattern of syllabi be introduced from the session 2018-2019.
- 5. Introduction of PG Computer Science (M.Sc.) programme Resolved that M.Sc. Computer Science Programme be introduced from the session 2018-2019.
- 6. Miscellaneous: Nothing specific came up.

Principal (Actg.) tamakrishna Mission Residental College (Autonomous)

Mareymraphic, Kelkata 700 103, w.B.



Ramakrishna Mission Ashrama

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**IQAC** Meeting Notice

No.: 2017-18/06 Date:18.04.2018

A meeting of the Internal Quality Assurance Cell (IQAC) will be held on 24.04.2018 at 12 noon at the Conference Room of the College to discuss the following agenda. All concerned are requested to remain present.

(Swami Bhudevananda)

Principal(Actor) Numaraput, Kokaia - 700 103, 163.

## Agenda:

- Confirmation of the proceedings of the last meeting on 10.04.2018.
- Action Taken Report.
- UG Admission 2018-19.
- 4. Miscellaneous

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## Agenda:

Confirmation of the proceedings of the last meeting on 10.04.2018.
 Proceedings of the last meeting were read and confirmed.

## 2. Action Taken Report

- Regarding the measures to be adopted for breach of discipline during college Examinations – The Committee has ben duly constituted; rules have been framed; the rules have been kept in the minutes' book and also with the CoE department.
- Notifications are being issued to start the revised CBCS syllabi and the revised syllabi has been made available on the college website.

#### UG Admission 2018-19.

- Intake capacity has been reported by the Vice Principal Resolved that the mentioned intake capacity be approved and the same be announced on the website.
- Other modalities in relation with the admission have been discussed in details.
- Miscellaneous : Nothing specific came up.

Principal (Arty.)

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(Astronoma)

Nevendrapus, Knikata-700 103, a.B.

Ramakrishna Mission Ashrama

(A Branch Centre of Ramakrishna Mission & Belur Math, Howrah 711 202)

Narendrapur, Kolkata - 700103, West Bengal, India

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> IQAC Meeting Notice No.: 2018-19/01

> > Date: 14.06.2018

A meeting of the Internal Quality Assurance Cell (IQAC) will be held on 27.06.2018 at 3.00 pm at the Conference Room of the College to discuss the following agenda. All concerned are requested to remain present.

(Swami Bhudevananda)

Principal (Actg.)
Principal Atoma Syndental College
Principal Atoma Syndental College
Principal Atoma Syndental College
Principal Atoma Syndental College
Principal (Actg.)
Principal (Actg.)

## Agenda:

- Confirmation of the proceedings of the last meeting on 24.04.2018.
- Action Taken Report.
- Result of UG Sem-II, IV and VI and PG Sem-II and IV,2018 and Discussion on attainment of learning outcomes plus graduate attributes.
- 4. More stress on MOOCs
- 5. Miscellaneous

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WEBSITE: rkmrc.in.

Sweheder Sexhar Nanigopal Malay Puricant

## Proceedings of the meeting held on 27.06.2018

- Confirmation of the proceedings of the last meeting on 24.04.2018.
  - Proceedings of the last meeting were read and confirmed.
- 2 Action Taken Report
  - Admission process is going on.
  - Intake capacity as approved in the earlier meeting was made available on the college web portal.
- Result of UG Sem-II, IV and VI and PG Sem-II and IV,2018
  - · Results were paced by the Vice Principal and the Departmental Heads analysed the performance of the students.
  - Discussions held to map the learning outcomes. Regarding the attainment of Graduate attributes, Departmental Heads and the administration agreed on the following points:
  - Students, at the time of their passing out from this institutions are found attained following major attributes:
    - Analytical skill
    - Art of communication
    - A strong grip on the basics of his subjects
    - A firm grounding of the knowledge and skill so that they become employable and/or capable to progress for higher studies
    - Self confidence to face the outside world
    - A deep sense of fellow feeling
    - A holistic and positive approach towards life
    - An urge to practice in the life the art and skill of 'Service and Sacrifice' as envisioned by Swami
      Vivekananda.
  - It has been observed that over the years the progression to higher studies from undergraduate to post graduate levels stands between 90% to 100%, while in PG levels it is between 60% to 75%. In case of job-placement it has been observed that UG level students do hardly want to go for jobs, although it has been found that if they opt for jobs, almost 70% may get it. In PG levels, it has been found that within two or three years after passing out almost 60-70% students are placed in job markets or in research activities.
- More stress on MOOCs

It was proposed that students may be encouraged to take more MOOCs to enrich their knowledge and skills.

Miscellaneous: Nothing specific came up.

Principal (Actg.)

Remakrathes Musica Remonstal College
(Autonomous)

Nerendrapur, Kolkata-700 103, or.B.



Ramakrishna Mission Ashrama

A Branch Centre of Ramakrobra Monore & Belle Math, Howesto 71, 202

Narendrapur, Kolkata - 700103, West Bengal, India

 Scientific Industrial Research Organisation, Recognised by DST. Geot. of India. College 810: Extendia for Excellence CPE. Researching by NASC. A. (COPA Editor) of 8.

> IQAC Meeting Notice No.: 2018-19 02 Date:01.08.2018

A meeting of the Internal Quality Assurance Cell (IQAC) will be held on 14.08.2018 at 3.00 p.m. at the Conference Room of the College to discuss the following agenda. All concerned are requested to remain present.

(Swami Bhudevananda)

Principal Acid

## Agenda:

- Confirmation of the proceedings of the last meeting on 27.06.2018.
- Action Taken Report.
- Exam Regulation under Choice Based Credit System (CBCS)
- 4. Stress on Introducing LMS
- 5. Miscellaneous

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- Confirmation of the proceedings of the last meeting on 27.06.2018. Proceedings of the last meeting were read and confirmed.
- Action Taken Report.
  - Admission has been completed.
  - Students have been told by the Departmental faculty members to take more MOOCs.
- Exam Regulation under Choice Based Credit System (CBCS)
  - A detailed discussion was held on examination regulations under revised CBCS and was proposed that these be forwarded to SCAC/AC.
- 4. Stress on Introducing LMS
  - · It has been proposed that Institute may start an LMS, such as Moodle and it should also start an institutional LMS through its website.
- Miscellaneous : Nothing specific came up.

Principal (Actg.) Amalouhna Mission Residental College (Autonomous)

Marendrapur, Kolkata - 200 103, pc.B.

Ramakrishna Mission Ashrama

(A Branch Centre of Ramakrishna Mission & Belur Math, Howrah-711202)

Narendrapur, Kolkata - 700103, West Bengal, India

A Scientific Industrial Research Organisation, Recognised by DST, Govt. of India College with Potential for Excellence (CPF), Re-accredited by NAAC -'A' (CGPA 3.56 out of 4)

IQAC Meeting Notice No.: 2018-19/03

Date: 03.01.2019

A meeting of the Internal Quality Assurance Cell (IQAC) will be held on 18.01.2019 at 3.00 p.m. at the Conference Room of the College to discuss the following agenda. All concerned are requested to remain present.

(Swami Bhudevananda)

Principal (Actgs) dental College (Autonomous) (Namedrayas, Eclists - 700 103, w.B.

## Agenda:

- 1. Confirmation of the proceedings of the last meeting on 14.08.2018.
- 2. Action Taken Report.
- 3. Procuring e-books
- 4. Linking research databases
- Miscellaneous

PHONES: 24772201 (3lines), 24772205 FAX: 033-24773597 EMAIL: rkmcnpur@gmail.com

WEBSITE: rkmrc.in

S. Bhuden! 4. Subsedup Barrejer. 9. Setchar 10 Tarke 12. Nanigral Mandal 13. Malay Purkaut 14. Presant Syon 15. Apriba anni 16. 7/2/2/01 Frage 17. Chandra Bhishan Roy Confirmation of the proceedings of the last meeting on 14 08 2018.
 Proceedings of the last meeting were read and confirmed.

## 2. Action Taken Report.

- Revised regulations of examinations are now operational after procedural matters are over.
- On the institutional website learning materials are being kept to begin with Institutional LMS.

## 3. Procuring e-books

It was proposed that some e-books may be procured and the Heads of the Departments may be asked to submit their requisition in this regard.

4. Linking research databases

It was proposed that there are several open-source high quality research databases available on the internet platform. The college library may create link with those so that students and research scholars may get quick exposure of knowledge world through these.

5. Miscellaneous: Nothing specific came up.

Principal (Actg.)

Emula In (Insulational College

Recommendation of the Actg.)

Recommendation of the Actg.

Ramakrishna Mission Ashrama

(A Branch Centre of Ramakrishna Mission & Belur Math, Howrah-711202)

Narendrapur, Kolkata - 700103, West Bengal, India

A Scientific Industrial Research Organisation, Recognised by DST, Govt. of India College with Potential for Excellence (CPE), Re-accredited by NAAC -'A' (CGPA 3.56 out of 4)

> IQAC Meeting Notice No.: 2018-19/04

Date: 19.01.2019

A meeting of the Internal Quality Assurance Cell (IQAC) will be held on 01.02.2019 at 1.30 p.m. at the Conference Room of the College to discuss the following agenda. All concerned are requested to remain present.

(Swami Bhudevananda)

Principal Acto Werendragur, Kolkata - 700 103, oc.B.

## Agenda:

- Confirmation of the proceedings of the last meeting on 18.01.2019.
- 2. Action Taken Report.
- 3. Result of UG Sem-I, III, V and PG Sem-III, 2018.
- 4. Miscellaneous

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WEBSITE: rkmrc.in

S. Bhuden Subhedul 9. Sekhar Moday Purisont 14. Prayamy Apuba 16. Hary 076121. 17. Chandra Bhushan day

- Confirmation of the proceedings of the last meeting on 18.01.2019. Proceedings of the last meeting were read and confirmed.
- 2. Action Taken Report.
  - Procurement process for e-books has begun.
  - Research databases are also being linked.
- Result of UG Sem-I, III, V and PG Sem-III, 2018.
  - Results of the above semesters were placed by the Vice Principal.
  - Departmental Heads discussed on the learning outcomes of the students.
  - Some seminars were proposed to be arranged for the advanced learners.
  - For Slow learners some remedial classes may be organized.
  - Mentoring system should work more effectively.
- 4. Miscellaneous: Nothing specific came up.

Principal (Actg.) kumakrishna Mission Residental College (Astonomous)

Merendrapur, Kolkata+700 103, sell.



Ramakrishna Mission Ashrama

(A Branch Centre of Ramakrishna Mission & Belut Math, Howrah 711202)

Narendrapur, Kolkata - 700103, West Bengal, India

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IQAC Meeting Notice

No.: 2018-19/05 Date:12.02.2019

A meeting of the Internal Quality Assurance Cell (IQAC) will be held on 19.02.2019 at 03.30 p.m. at the Exam Control Dept of the College to discuss the following agenda. All concerned are requested to remain present.

(Swami Bhudevananda)

Principal (Actg.)
Principal (Actg.)
Principal (Actg.)

Murendraper, Kolksta-700 103, or3t.

## Agenda:

- 1. Confirmation of the proceedings of the last meeting on 01.02.2019.
- Action Taken Report.
- Result of PG Sem-I, 2018.
- 4. Setting up Fire safety system in new building
- 5. Renovation of the greeneries and plantation
- 6. Miscellaneous

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WEBSITE: rkmrc.in

9. Sexhar 13. Malay Duritact 14. Prasauly. Apple 16. H2140161261 Chartra ophishan day Confirmation of the proceedings of the last meeting on 14 08 2018.
 Proceedings of the last meeting were read and confirmed.

## 2. Action Taken Report.

- Revised regulations of examinations are now operational after procedural matters are over.
- On the institutional website learning materials are being kept to begin with Institutional LMS.

## 3. Procuring e-books

It was proposed that some e-books may be procured and the Heads of the Departments may be asked to submit their requisition in this regard.

4. Linking research databases

It was proposed that there are several open-source high quality research databases available on the internet platform. The college library may create link with those so that students and research scholars may get quick exposure of knowledge world through these.

5. Miscellaneous: Nothing specific came up.

Principal (Actg.)

Emula In (Insulational College

Recommendation of the Actg.)

Recommendation of the Actg.



Ramakrishna Mission Ashrama

(A Branch Centre of Ramakrishna Mission & Belur Math, Howrah 711202)

Narendrapur, Kolkata - 700103, West Bengal, India

A Scientific Industrial Research Organisation, Recognised by DST, Govt. of India College with Potential for Excellence (CPE), Re-accredited by NAAC-'A' (CGPA 3.56 out of 4)

> IQAC Meeting Notice No.: 2018-19/06

> > Date: 20.04.2019

A meeting of the Internal Quality Assurance Cell (IQAC) will be held on 03.05.2019 at 12 noon at the Conference Room of the College to discuss the following agenda. All concerned are requested to remain present.

(Swami Bhudevananda)

Principal (Actgs. 4.5)

Marendrapus, Koltans-700 103, voll.

## Agenda:

- Confirmation of the proceedings of the last meeting on \$\text{\$\exititt{\$\text{\$\text{\$\text{\$\text{\$\text{\$\text{\$\text{\$\text{\$
- 2. Action Taken Report.
- 3. UG Admission Test 2019.
- Use of Battery Powered Vehicle and restricted use of motor vehicles.
- 5. Reduction in the use of plastics and gradual banning of it.
- 6. Miscellaneous

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WEBSITE: rkmrc.in

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- Confirmation of the proceedings of the last meeting on 19.02.2019.

  Proceedings of the last meeting were read and confirmed.
- Action Taken Report.
  - New Fire safety system is going to be installed.
  - New plantation planning is being implemented in front of the old and new college building.
- 3. UG and PG Admission Test 2019
  - · Intake capacity of the for the session 2018-20 has been approved.
  - · Modalities of the admission procedures haven been decided.
- 4. Use of Battery Powered Vehicle and restricted use of motor vehicles.
  - New battery powered vehicle is being planned.
  - It was proposed that notification in relation with restricted use of motor vehicles within the campus should be issued.
- 5. Reduction in the use of plastics and gradual banning of it.
  - It was decided that reduction in use of plastics should start and corresponding notification which was once issued should be recirculated.
- 6. Miscellaneous: Nothing specific came up.

Principal (Acrg.)

Samakrishna Mission Rendental College (Automotions)

Mercalropet, Kolksta-700 103, se3l.



Ramakrishna Mission Ashrama

(A Branch Centre of Ramakrishna Mission & Belur Math, Howrah-711202)

Narendrapur, Kolkata - 700103, West Bengal, India

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College with Potential for Excellence (CPE), Re-accredited by NAAC -'A' (CGPA 3.56 out of 4)

IQAC Meeting Notice No.: 2018-19/07

Date: 19.05.2019

A meeting of the Internal Quality Assurance Cell (IQAC) will be held on 31.05.2019 at 12 noon at the Conference Room of the College to discuss the following agenda. All concerned are requested to remain present.

(Swami Bhudevananda)

Principal (Acro.)
Principal (Acro.)
(Automorphicus)
Nurmarapus, Kolkata-700 103, or.B.

#### Agenda:

- Confirmation of the proceedings of the last meeting on 03.05.2019.
- Action Taken Report.
- 3. Result of UG Sem-VI ,2019.
- 4. Feedbacks from all stakeholders and its analysis
- 5. Miscellaneous

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WEBSITE: rkmrc.in

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 Confirmation of the proceedings of the last meeting on 03.05.2019. Proceedings of the last meeting were read and confirmed.

#### Action Taken Report

- UG admission procedure has started.
- Batter powered vehicle is being manufactured.
- Notification restricted use of motor vehicles and reduction in use of plastics have been issued.

### 3. Result of UG Sem-VI ,2019

- Results were placed by the Vice Principal.
- Learning outcomes and attainment of graduate attributes for these passed out students have been discussed and all are of opinion that these are almost similar to the previous year. In fact, performance of the students in the national level examinations are really good in this year.

### 4. Feedbacks from all stakeholders and its analysis

- Feedbacks from all stakeholders like, students, teachers, employers and ex-students have been collected and departments have been asked to submit their analysis which will be later uploaded on the college website.
- 5. Miscellaneous: Nothing specific came up.

Principal (Actg.) Samakrishna Mission Residental College (Autonomous)

Marendraput, Kolkata - 700 103, 14H.



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> IQAC Meeting Notice No.: 2019-20/01

Date: 14.06.2019

A meeting of the Internal Quality Assurance Cell (IQAC) will be held on 28.06.2019 at 2.00 pm at the Conference Room of the College to discuss the following agenda. All concerned are requested to remain present.

(Swami Bhudevananda)

Principal(Actg.)

drapu, Kolasa 700 103, w.B.

Agenda:

- Confirmation of the proceedings of the last meeting on 31.05.2019.
- Action Taken Report.
- 3. Result of UG Sem-II, IV and VI and PG Sem-II and IV,2019.
- 4. Reallocation of the Departments and Offices in the new building
- Miscellaneous

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- Confirmation of the proceedings of the last meeting on 31.05.2019.
   Proceedings of the last meeting were read and confirmed.
- 2. Action Taken Report.
  - Learning outcomes and graduate attributes as discussed and analysed have been kept in record.
  - Feedbacks analysis and ATR have been uploaded on the college website.
- Result of UG Sem-II, IV and VI and PG Sem-II and IV,2019
  - · Results were placed by the Vice Principal.
  - It has been proposed that like previous years, this year too advanced learners may be encouraged to take part in different seminars and MOOCs.
- Reallocation of the Departments and Offices in the new building
   After detailed discussion, reallocation of the departments and offices has been finalized and the Principal be authorized to implement the same at the earliest.
- Miscellaneous : Nothing specific came up.

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**IQAC** Meeting Notice

No.: 2019-20/02 Date:15.07.2019

A meeting of the Internal Quality Assurance Cell (IQAC) will be held on 29.07.2019 at 12 noon at the Conference Room of the College to discuss the following agenda. All concerned are requested to remain present.

(Swami Bhudevananda)

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(Autonomous)

Narendrapur, Kolkata 700 103, w.B.

### Agenda:

- 1. Confirmation of the proceedings of the last meeting on 28.06.2019.
- Action Taken Report.
- 3. Exam Regulation under Choice Based Credit System (CBCS).
- 4. Miscellaneous

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- Confirmation of the proceedings of the last meeting on 28.06.2019
   Proceedings of the last meeting were read and confirmed.
- Action Taken Report
  - Departments have told the students to take up more MOOCs and summer internship courses.
  - · Organization of Seminars are also in pipeline.
  - Reallocation of departments and offices are being implemented.
- 3. Exam Regulation under Choice Based Credit System (CBCS).
  - Detailed discussions on exam regulations as minuted in the previous pages in hand writing will be placed in SCAC/AC meeting to finalise and adopt the things.
- 4. Miscellaneous: Nothing specific came up.

Principal (Actg.)

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IQAC Meeting Notice No.: 2019-20/03

Date: 03.11.2019

A meeting of the Internal Quality Assurance Cell (IQAC) will be held on 18.11.2019 at 12 noon at the Exam Control Dept of the College to discuss the following agenda. All concerned are requested to remain present.

(Swami Bhudevananda)

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(Autonomous)

Narendrapur, Kolkata-700 103, ×B.

### Agenda:

- 1. Confirmation of the proceedings of the last meeting on 29.07.2019.
- Action Taken Report.
- 3. Old laboratories renovation.
- 4. Submission of pending AQARs 2016-17, 2017-18 and the current s

5. Miscellaneous

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- Confirmation of the proceedings of the last meeting on 29.07.2019.
   Proceedings of the last meeting were read and confirmed.
- Action Taken Report
  - Detailed Regulations will be placed in the ensuing SCAC/AC meeting.
- Old laboratories renovation

It was proposed that old laboratories in the old college building may be renovated.

- Submission of pending AQARs 2016-17, 2017-18 and the current session.
   It was observed that the AQARs are yet to be submitted and hence it was proposed that steps are to be taken to submit the AQARs.
- 5. Miscellaneous: Nothing specific came up.

Principal (Actg.)

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# Ramakrishna Mission Residential College (Autonomous)

Vivekananda Centre for Research

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**IQAC Meeting Notice** 

No.: 2019-20/04 Date: 20.01.2020

A meeting of the Internal Quality Assurance Cell (IQAC) will be held on 03.02.2020 at 2.30 p.m. at the Exam Control Dept of the College to discuss the following agenda. All concerned are requested to remain present.

(Swami Bhudevananda)

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#### Agenda:

- Confirmation of the proceedings of the last meeting on 18.11.2019.
- 2. Action Taken Report.
- 3. Result of UG Sem-I, III, V and PG Sem-III, 2019.
- 4. Miscellaneous

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#### Proceedings of the meeting held on 03.02.2020

- Confirmation of the proceedings of the last meeting on 18.11.2019.
   Proceedings of the last meeting were read and confirmed.
- Action Taken Report.
  - Principal reported that the funding for the renovation of the old laboratory is being searched.
  - Working on the AQARs is going on.
- Result of UG Sem-I, III, V and PG Sem-III, 2019
  - Vice Principal submitted the results.
  - Departmental heads discussed on the performance of the students in details.
  - Remedial classes and one-to-one interactions were planned for slow learners and weak performers.
- Miscellaneous : Nothing specific came up.

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> IQAC Meeting Notice No.: 2019-20/05

> > Date: 05.02.2020

A meeting of the Internal Quality Assurance Cell (IQAC) will be held on 07.02.2020 at 02.30 p.m. at the Exam Control Dept of the College to discuss the following agenda. All concerned are requested to remain present.

(Swami Bhudevananda)

Principal (Autonomous)

(Autonomous)

Warendrapur, Kolkata-100 103. -r.B.

#### Agenda:

- Confirmation of the proceedings of the last meeting on 03.02.2020.
- 2. Action Taken Report.
- CBCS in PG programmes.
- 4. Furnishing new classrooms
- Relocation of the departments and offices.
- 6. Feedback on the revised CBCS system
- 7. Miscellaneous

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#### Proceedings of the meeting held on 07.02.2020

- Confirmation of the proceedings of the last meeting on 03.02.2020.
  - Proceedings of the last meeting were read and confirmed.
- Action Taken Report
  - Remedial classes will start soon.
- 3. CBCS in PG programmes
  - Principal reported that the PG Departments after discussing in their BoS has started CBCS in PG programmes. He detailed the SoPs in this regard.
- 4. Furnishing new e-classrooms
  - Principal reported that new e-classrooms are being furnished. He insisted that the use of these classrooms should be increased.
- Relocation of the departments and offices
  - Principal reported that the relocations of the departments and office are at the last phase.
- 6. Feedback on the revised CBCS system
  - It was proposed that teachers should discuss on the revised CBCS system its merits and demerits
    and the attempts to overcome the constraints at different levels.
- 7. Miscellaneous: Nothing specific came up.

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