Notice No. IQAC/20-21/6

Date: 5 June 2021

There will be a meeting of the IQAC on 07 June, 2021 from 11:30 am.

The agenda of the meeting is as follows:

- 1. Confirmation of the proceedings of the last meeting
- 2. Action Taken Report
- 3. Announcement of results of 5th Sem UG and 3rd Sem PG
- 4. Examination dates of 6th Sem UG & 4th Sem PG
- 5. Any other matter

Swami Shastrajnananda

Principal Ramakrishna (**\stion Residential College (Autonomous)

Narendrapur, Kolkata-700103

Co-ordinates

Co-ordinator

INTERNAL QUALITY ASSURANCE CELL Ramakrishna Mission Residential College

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Narendrapur K., +ata-700103 (W.B.)

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Proceedings of the IQAC held on 7 June, 2021

- The proceedings of the previous meeting were read and confirmed.
- Business arising and Action Taken Report:
 - a. The queries sent by NAAC as a part of Data Validation & Verification (DVV) were discussed with all the concerned faculty members on 25th March 2021 and subsequently responses against the queries were sent to NAAC.

 - b. UG and PG Semester 1 examinations were conducted as par the schedule. c. Classes for UG and PG semesters 2 have begun after a week of the examinations were held.
- Announcement of results of 5th Sem UG and 3rd Sem PG : Vice Principal Maharaj announced the results of 5th Semester UG and 3rd Semester PG. He
- mentioned that all students have passed in all papers. Examination dates and other related matters of UG Semesters 6, 4 and 2 and PG Semesters 4 and 2:

Principal Maharaj Proposed tentative dates of examinations, completion of classes, submission of answer scripts, commencement of classes for next semesters etc. After discussions following dates were fixed. However, Principal reported that for last semesters students will be asked to note the dates so that these do not clash with any of their PG / Ph.D. entrance examinations dates. It was further mentioned that examinations will be conducted online as was done in last semester provided any further changes are not imposed by statutory authorities.

- For UG 6 Semester and PG 4 Semester :
 - Date of last class: 30 June 2021
 - Dates of Theoretical Examinations: 17th, 19th, 22nd, 24th, 26th of July 2021 (however, these will be finalised after checking with the students)
 - Practical Examinations: o be completed by 30 July, 2021.
 - Midsemester / Internal Continuous examinations and Tutorial Examinations' dates will be fixed by the Departments
 - Last date of submission of award sheets for Midsemester / Internal Continuous examinations, Tutorial Examinations and End-semester examinations including practical ones: 4th Aug 2021
 - Tentative date for the publication of results: 9th Aug 2021
- For 4th Semester UG:
 - Last date for conducting the classes: 10th July 2021
 - Tentative dates of theoretical examinations: 26th, 28th, 30th July, 2nd and 4th August 2021
 - Tentative Duration of Practical examinations: 5-12 August 2021
 - Midsemester / Internal Continuous examinations and Tutorial Examinations* dates will be fixed by the Departments
 - Last date of submission of award sheets for Midsemester / Internal Continuous examinations, Tutorial Examinations and End-semester examinations including practical ones: 17th August 2021
 - Tentative date for the publication of results: 23rd August 2021

- 5 5th Semester classes will commence from 20 August 2021 (tentative) and end by 31 December, 2021
- For UG and PG 2nd Semesters
 - Last date for conducting the classes:7 August 2021
 - Tentative dates of theoretical examinations: 23rd, 25th, 27th and 30th August and 1 September 2021
 - Tentative Duration of Practical examinations: 2nd 7th September 2021
 - Midsemester / Internal Continuous examinations and Tutorial Examinations dates will be fixed by the Departments
 - Last date of submission of award sheets for Midsemester / Internal Continuous examinations, Tutorial Examinations and End-semester examinations including practical ones: 12th September 2021.
 - Tentative date for the publication of results: 17th September 2021
 - 3rd Semester classes will commence from 20 September 2021 (tentative) and end by 15 January, 2021

5. Any Other Matter;

- a. Principal requested to all faculty members to kindly send a report of the webinars conducted during last one year.
- b. He further mentioned that for AQAR 2020-21 session, data submission in prescribed format will be requested after one month.
- c. He informed that the college has housed the Safe Home and is offering an online tutorial class. Apart from that large scale relief works for YAAS affected people are being conducted by the ashrama where three monastic members have actively taken part.
- d. A group of our students along with the college authority has helped 10 families with financial help during second surge co covid pandemic.
- e. Principal apprised the members that at the backdrop of the cancellation of several qualifying board examinations in class 12 level, we need to ponder over the admission procedures for the session 20221-22 shortly.

The meeting came to an end with the vote of thanks to the chair.

Swami Shastrainananda Principal Ramakrishna Mission Residential College

(Automomous)

Narendrapur, Kolkata-700103

Coordinator, I RAC

Co-ordinator INTERNAL QUALITY ASSURANCE CELL Ramakrishna Massion Residential College (Autonomous) Narendraput, Komata-700103 (W.B.)

Notice No. IQAC/20-21/10 Date: 9 June 2021

Subject : Meeting of the Internal Quality Assurance Cell to be held on 2 June 2021 at 11 am at Conference Hall of the college

There will be an online/offline meeting of the Internal Quality Assurance Cell on 12 June. 2021 from 11 am.

The agenda of the meeting is as follows:

- 1. Confirmation of the proceedings of the last meeting
- 2. Action Taken Report
- 3. Commencement of next Semesters
- Admission to UG and PG programmes for the session 2021-22
- 3rd Cycle of NAAC Accreditation : Status Report
- 6. Any other matter

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Co-ordinator
INTERNAL QUALITY ASSURANCE CELL
Ramakrishna Mission Residential College
(Autonomiss)
Narendrapur, Alicada (10103 (W.B.))

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Swami Shastrajnananda Principal Ramakrishna Mission Residential College (Autonomous) Narendrapur, Kolkata-700103

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Minutes of the Meeting

of

Internal Quality Assurance Cell

held on 19 June 2021

Swami Shastrajnananda, Principal of the college, was in the Chair.

1. Confirmation of the proceedings of the last meeting :

- a) The proceedings of the last meeting was read and confirmed.
- b) Swami Shastrajnananda, Principal of the college, presented the following Action Taken Report (ATR) on the discussions and/or resolutions noted in the proceedings:
 - Successfully completed the application process for NIRF and answered all their queries. The result is awaited.
 - Constituted a standing committee for academic council.
 - c. In response to suggestions from IQAC, a new ICT Mainterformed to take care of all the online programmes conducted 1 and its various departments.
 - d. Honours courses in Philosophy and Political Science have been started with 10 and 11 students respectively.
 - e. A new online value education programme is also initiated by the NSS wing and till date 10 Saturday sessions have been organised.

2. Commencement of the next semester:

The Principal informed that the departmental faculty members and the administration discussed in details in starting the next semester classes as early as possible. However, keeping in mind the ensuing NAAC visit and allied preparations, the semester classes may be required to be adjusted in such a manner that the regular teaching-learning gets hampered as less as possible. The Principal further informed that to keep the quality and continuity of the teaching-learning process, each department has been requested to chalk out a clear blue print for this particular period.

Members appreciated the initiatives.

Proposal for the Procedure for the Admission to UG and PG programmes for the session 2021-22

Principal informed that the college has initiated the process regarding the admission to UG and PG programmes for the session 2021-22. Members discussed in details regarding this. It has been observed that as in this year the plus two level examinations have not been conducted, hence some sort of screening test is necessary to keep the quality

benchmark of the student input in this college. The IQAC, thus, forwards this recommendation to the Academic Council / Standing Committee of the Academic Council for further deliberations and final decision.

4. 3rd Cycle NAAC accreditation process : Status Report

The IQAC Coordinator reported that the DVV process is almost complete. He further informed that there were some issues with the DVV partner where the college could not accept the decision taken after DVV. The college raised the issues with IMS (Issue Management System) of NAAC and expects that the issues will be resolved at the earliest. He also informed his expectation over the possible Peer Team Visit before Puja Vacation.

Members expressed their pleasure over the progression in NAAC Re-accreditation process.

5. Any Other Matter:

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- i. Principal Maharaj reported that 192 students in total were admitted in the UG programme this year the same number for the PG programme is 54 and for PhD 4. The pass percentage in the last terminal semester was 100. The percentage of students' progression from UG to PG is 96 with that from PG to Ph.D. or other courses being 56, a bit lower than expected. It was decided to take all attempts to increase this number and to counsel the students in the given issue.
- ii. More encouragement are sought to initiate some professional courses other than those planned to prepare students for government jobs. An increased publicity for PhD courses was suggested by others and the proposal was and accepted. 24 research scholars are accommodated at present in the College campus. As an adherence to proper rules and regulation with respect to research activities is given the utmost importance, the capacity constraint of the laboratory space is seen as the main bottleneck to increase the number of research scholars.
- iii. As UG students often move on the path of academic progression, it was decided that the focus should be more on the improvement of the placement opportunities of PG students. Principal maharaj reported that 6 students from Chemistry and 6 from computer science were placed successfully last year.
- iv. Principal maharaj informed the committee that 24 academic webinars (7 of them being of international level) have been organized as a part of the diamond jubilee celebration of our College. This trend is hoped to be continued even after this celebration is concluded. One seminar was organized by IQAC regarding the NAAC accreditation process in which 4 different organizers of NAAC were

present to deliver their speeches. The director of NAAC sent a taped video lecture which was presented too. The whole function was a success in terms of the huge response it received from different faculty members from others Colleges.

- v. Principal maharaj told the committee that during the diamond jubilee celebration of the College, started on 3rd august 2020, 4 different galleries have been opened. These include the thoroughly renovated Shakespeare gallery, a photo history archive of the College, a mini-sized museum for the study of Bengal folk culture and the Zero gallery constructed with active help from BITM. It was decide that the archives may be opened for outsiders. It was planned to intimate different educational institutions once the pandemic passes over and to request them to send their students to visit these facilities.
- vi. Principal maharaj reported that already three books have been published under the publication of Vivekananda centre for Research and they are "Pingala Chhandasutrer Ganit", "Shunya Shudhu Shunya Noi" and "Much Ado about Nothing", each authored by Dr. Parthasarathi Mukhopadhyay.
- vii. Principal maharaj informed the committee that there have been 11 collaborating activities in organizing seminars recently, 3 for research activities and 2 others for extension activities, all within the national level. 3 MoUs have been signed. The MoU with The Institute of Nanoscience and Technology (INST), Mohali has helped 3 of our students to do their internship there at with free food and lodging facilities. A MoU is signed with TCG Lifesciences Private Limited for collaboration in quality research in Chemistry and arranging internship for students. The last of the MoUs is with Ramakrishna Mission Vidyamandira, Belur, with the motto of sharing of some expensive instruments of both the institutes for research and sharing faculty resources in subjects like Philosophy and Political Science. It was decided that the college should explore the possibilities of signing MoUs with different academic institutions of national repute.

viii. Research Activities

The committee was informed by the Principal maharaj that Presently there are 4 ongoing research projects in the College, with two new ones added this year. Citation index of the publications is now a tad below 4 while the H index stands at 12 which is way above average for an autonomous college. PhD programme in the dept. of English would start as soon as the UGC criterion for having at least two teachers with PhD in the department is fulfilled shortly. Prof. Jagaadish Chandra Mahato was given a Fellowship for post doctoral research from one

German University. The committee encouraged the proposal for purchasing the Nuclear Magnetic Resonance spectroscope and decided to put forward this proposal to the appropriate authorities to facilitate it and advised to explore the avenues to raise funds required for it.

Nalue education and online free coaching

The following facts were reported by the Principal maharaj. There has been a Value Education session called "awakening India", a medical camp under the College NSS wing which organized 4 such camps in the rural areas of 24 Parganas, 1 blood donation camp in the College campus (which won the Netaji Subhas Chandra Award, 2021, from the prestigious Voluntary Blood Donation Association), and a safe home organized in the Gouranga Bhavan in the Ashrama campus to provide beds for Covid patients (with some patients being still there on this date). This safe home facility is planned to be continued in case a third wave of Covid-19 occurs eventually. The NSS wing, in collaboration with the teachers from Ramakrishna Mission Vidyalaya has organized free online coaching classes for students studying in class 9-12. Number of registered students initially exceeded 40,000 which dwindled after the screening test.

- X. The committee was informed that regular classes are being held via online mode. Online feed backs from students are also collected to maintain the standard of teaching unhindered by the ongoing pandemic. College administration met with students from two different sessions already. Student mentoring is done on a continual basis. It was decided that the classes be continued in online mode till we receive any clear order from the state government regarding the opening of the college campuses.
- xi. Some practical classes for PG students and some UG 3rd semester students of Physics and Chemistry (who stayed back in the hostel after each providing an undertaking) were arranged physically during the period when the pandemic was a bit less severe. It was decided that this should be done for the next semester too if the situation permits.
- The committee was appraised regarding the Convocation that was held on 6th March. Prof. Sanghamitra Bandyopadhyay, director ISI, was present as the Chief Guest.
- xiii. Suggestions for initiating some professional courses came from some external members. It was stated that some endeavors in this regard have already been made to introduce courses on videography and environmental activities. But the pandemic had played a spoilsport. Plans to arrange coaching classes for WBCS aspirants were also stalled due to the same reason. Decision regarding this to be taken after the situation normalises.
- Suggestions regarding creation of virtual labs for science programmes are well received. Blended mode of education (60-40) is still in the process of discussion.

- The Standing Committee of Academic Council has had 9 meetings mostly regarding publication of different semester results and other related agenda. Exams are still being conducted via online mode and will be continued for the time being, unless anything happens otherwise. It was resolved that Semester 4 and Semester 6 exams were supposed to start between 17th to 26th July and practical exams would be over by 30th July Results are to be published by 9th August, 2021. Classes for Semester 5 was planned to be over by 31th Dec. while that date for the 2nd Semester of both UG and PG was tentatively fixed at 15th land.
- SSR for NAAC accreditation is already submitted and the answers against all their subsequent queries too sent for data verification and validation process. The College has raised some objections against their evaluation in some of the answered criteria. Some of them are accepted too. The peer team visit was planned to be arranged by September following which the application for renewal for autonomy may be submitted.
- Principal Maharaj informed the committee that one Waste Plastic Recycling Programme had been arranged in the campus, and a small portion of a road (around 1500 sq ft) in the campus was constructed with the help of tiles made solely of recycled waste of plastics. Extension plans of such activities were encouraged by the IQAC.

The meeting came to an end with the vote of thanks to the Chair.

Signature of the Chairman

Of the meeting held on

12 June 2021

Nerendral - Contact Contact

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Signature of the Coordinator

Co-ordinator

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Confirmed by the Chairman in its meeting held on

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Notice No. IQAC/21-22/1

Date: 5 August 2021

There will be a meeting of the IQAC on 7th August, 2021 from 11:00 am

The agenda of the meeting is as follo	OWS?
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- 1. Confirmation of the proceedings of the last meeting
- 2. Action Taken Report
- 3. Declaration of the results of UG 6th Sem and PG 4th Sem
- 4. Discussion on the admission 2021 already started
- 5. NAAC Peer Team Visit and AQAR Matters

6. Any other matter

Principal & Chairman

Agree .

Co-ordinator INTERNAL QUALITY ASSURANCE CELL Ramaknshna Masion Residential College (Autonomous)

Narendrapur, Kolkata-700103 (W.B.)

Swami Shastrajnananda Principal Ramasnahna Mission Residential College (Autonomous)

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Proceedings of the IQAC held on 7th August, 2021

- 1. The proceedings of the previous meeting were read and confirmed.
- Business arising and action taken report:
 UG- 4th, 6th semester and PG- 4th semester examinations took place on time
- Declaration of the results of UG 6th Sem and PG 4th Sem :
 The results for the UG-6th semester and the PG-4th semester was announced by the Vice Principal.

 All Students passed except for one from the computer science department who remained absent for the exams due to health issues.
- 4. Discussion on the admission 2021 already started Dr. Dilip Sahoo suggested that Viva test sessions could be conducted even in the next session. He further suggested that even after admission of the newly admitted students, we can conduct viva voce sessions more frequently. In this regard, the Principal suggested that departments can make decisions and develop plans as part of continuous assessment.

Dr Parthasarathi Mukherjee suggested that a possible bridge course may be required for UG 1st year Mathematics students who are not equipped with sufficient knowledge base. The Principal told that it is a good suggestion. The Department may go ahead if thy feel such need.

5. NAAC Peer Team Visit and AQAR Matters

The Principal discussed on the possible NAAC Peer Team Visit dates that the college is required to suggest. After discussions three sets of dates were decided and the Principal told that he will inform it to NAAC authority through their web system.

He further mentioned that in September the IQAC will conduct workshops on Peer Team Visit and in that workshop Swami Bhudevanandaji will be invited to guide the Departments. There may be two such workshops.

For NAAC and AQAR purpose, the Principal requested all the members to preserve:

- Admission data of outgoing students into other colleges for higher studies. ii) Project works and reports.
- 6. Other Matters:

There was nothing specific under this agenda.

The Meeting came to an end with the vote of thanks to the chair.

Principal & Chairman

Swami Shastrajnananda Principal Ramakrishna Mission Residential College (Autonomous) Narendrapur, Kolkata-700103

Co-ordinator
INTERNAL QUALITY ASSURANCE CELL
Ramakrishna Mission Residential College
(Autonomicus)
Narendrapur, Koikata-700103 (W.B.)

Notice No. IQAC/21-22/2

Date: 5 November 2021

There will be a meeting of the IQAC on 9th November, 2021 from 11:00 am

The agenda of the meeting is as follows:

- 1. Confirmation of the proceedings of the last meeting
- 2. Action Taken Report
- 3. Reopening of the college following covid protocol and government notification
- 4. Proposal on the tentative dates of examination calendar.
- 5. Any other matter

Principal & Chairman

Swami Shastrajnananda Prince L.

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Proceedings of the IQAC held on 9th November, 2021

- The proceedings of the previous meeting were read and confirmed.
- Business arising and action taken report: As discussed earlier, all reports and data of outgoing students are preserved for the present year's AQAR submission
- Reopening of the college following covid protocol and government notification:
 It was decided that for the time being, mandatory offline classes will be held for practical courses of Physics and Chemistry of UG 2nd and 3rd Year and PG 2nd yr.
 - a) For Non- Lab and other departments, if the Department or any any particular Faculty Member thinks that they are ready to conduct offline classes for a particular batch of students, the college will make arrangements for the students of that subject and batch.
 - If students experience difficulty accessing the internet, they can stay in the hostel with the permission of the Principal.

Precautions to maintain:

- Wearing a mask and the carrying of sanitizer to be mandatory.
- Regular Thermal readings to be made
- A 24 bed quarantine room to be made ready in Gauranga Bhavan.
- c) The Pandemic situation and the offline-online hybrid teaching-learning system, thus introduced now, will be reviewed on 15th December, 2021 before staring full offline mode classes for all students of all years.

Responses from other departments:

- English: Since it will be troublesome to conduct hybrid classes (online and offline) together, it will be better to bring all batches of their department or none.
- Statistics: Since Group study is beneficial in preparing for JAM, thus can they be allowed to stay.
 - Principal: Yes, the residential facility is already open for the interested ones.
- Physics, Chemistry, Mathematics and Computer Science: They will discuss it and will inform accordingly.
- Philosophy and Political Science: As almost all students are living in the hostel, offline classes may be held, however, things will be reviewed later.

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- Bangla and Sanskrit Almost all students are living in the hostel of these two departments. They may take online and offline classes depending on the feasibility.
- Economics and History: These departments will take online classes now

4. Proposal on the tentative dates of examination calendar

Principal proposed the following tentative dates of the examinations:

Tentative dates for Exam Schedule, publication of results and commencing of next session.

Batch	Class ends	Tentative exam dates
UG 5th Semester	29th January, 2022	February 12, 18, 21, 28 18
PG 3rd Semester		February 12-23 1 0-0-0-
UG 3rd Semester	19th February, 2022	March 7,9, 11,14 VLED before 7th March Practicals: during classes
UG 1st Semester	8th March, 2022	March: 22,24,26,28
PG 1st Semester		March: 22,24,26,28,30

Batch	Class begins	Class ends	Tentative exam dates	Other dates.
UG 6th Se- mester		7th June,	20th- 27th/29th June	Result Publication 5th July 2022
PG 4th Se- mester	25th Feb 2022	2022		
UG 4th Se- mester	16th March 2022	18th June, 2022	July: 4,6,8,11 VLED before 4th July Practicals: during classes	UG 5th Semester begins or 13th July, 2022
UG 2th Se- mester	30th March 2022	30th June	June 14, 16, 18,	UG Sem- 3 begins on 22nd June, 2022
PG 2th Se- mester	4th April 2022		June 14,16,18,20,22	PG Sem- 3 begins on 24th June, 2022

5. Any other matter

- An increase in activity orientation programs would increase NAAC output. Hence, the Principal suggested to take necessary measures to increase these in coming years.
- Principal informed that an Academic Administrative Audit for Autonomy review process will be done by the University soon

Principal proposed that AQAR submission for this year will have to be done quickly.
 The meeting came to an end with the vote of thanks to the Chair.

Principal & Chairman

Swami Shastrajnananda Principal Principal Ramaknatria Mission Residential College (Autonomous) Narendrapur, Kolkata-700103 Co-ordinator
INTERNAL QUALITY ASSURANCE CELL
Ramakrishna Mission Residental College
(Autonomous)
Narendrapur, Konata-700103 (W.S.)

Notice No. IQAC/21-22/3

Date: 10 December 2021

There will be a meeting of the IQAC on 15 December, 2021 from 11:00 am

The agenda of the meeting is as follows:

- 1 Confirmation of the proceedings of the last meeting
- 2 Action Taken Report
- 3 Commencement of the full-fledged offline classes following covid protocol and government notification
- 4 Examination system for these semesters: UG 1, 3 and 5 and PG 1 and 3
- 5. Different quality measures for the improvement of the institution
- Proposal on the tentative dates of examination calendar.

7. Any other matter

Principal & Chairman

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Proceedings of the Meeting of the Internal Quality Assurance Cell

Dated: 15 December 2021

Time: 11 am; Meeting in online/offline blended mode

Swami Shastrajnananda, Principal, took the chair.

Agenda 1: The proceedings of the last meeting dated 5 November 2021 were read and confirmed.

Agenda 2: The house was informed that the moot issues of the aforesaid meeting were taken up for compliance and onward for further movement.

Agenda 3 : Commencement of full-fledged offline classes following covid protocol and government guidelines : The Principal informed that a number of students are now staying at the hostel as they expressed willingness to come back to the campus. He further stated that normal classes could resume once the government sends a notification in this regard.

Agenda 4: Examination System for these semesters: UG 1, 3 & 5 and PG 1 & 3: The Principal informed that considering the impending corona situation, the college was not in a position to hold the ensuing end-semester examinations in offline mode. The college would look for the relevant advisory from the Department of Higher Education, Govt. of West Bengal in this regard and take a decision at an appropriate time.

Agenda 5: Different quality measures to be adopted by the institution: The Principal suggested that the following measures could be adopted by the institute for enhancement of the overall quality:

Regular meetings of the statutory cells and institutional committees.

- Signing of MoUs with other institutes and to see that they are indeed functional.
- c) Conducting cultural and sports activities throughout the academic year.

Resolved that the quality measures be adopted from the current academic session itself.

Agenda 6: Proposal on the tentative dates of examination calendar: The following tentative calendar of the ensuing endsem exam was placed before the cell by the Controller of Examinations:

Semester	Subject/Paper	Span
UG-I	Theory	15 th March – 23 rd March, 2022
	Practical	To be notified by the Departments

UG-III	Theory	5 th March – 11 th March, 2022
	Practical	To be notified by the Departments
UG-V	Theory	21 st February-1 st March, 2022
	Practical	To be notified by the Departments
PG-I	Theory	15 th March – 23 rd March, 2022
	Practical	To be notified by the Departments
PG-III	Theory	21st February- 3rd March, 2022
	Practical	To be notified by the Departments

The cell members took note of the schedule proposed by the CoE and maintained that the same could be finalized only after due consideration of the pandemic situation.

Agenda 6 : Any other matter : There was nothing specific for discussion under this agendum.

The meeting came to an end with a vote of thanks to the chair.

Principal

IQAC Coordinator



Ramakrishna Mission Residential College (Autonomous)

A Residential Autonomous College affiliated to Calcutta University

College with Potential for Excellence

Re-accreditted by NAAC with Grade A+ & CGPA 3.46

Kolkata, West Bengal, India, PIN: 700103

Notice No.: 2022-P/AC-01

Date: 12.02.2022

A meeting of the IQAC of our college will be held on 2nd March 2022, Wednesday, at 4.30 pm in offline/online hybrid mode.

Venue (for those attending in offline mode): Conference Hall, College Main Building. Platform (for those attending in online mode): meet.google.com/tpn-rztj-fey

Agenda:

- Confirmation of the proceedings of the last meeting held on 12 June 2021. 1 a)
 - Business arising out of the proceedings.
- Reporting on the activities of IQAC since the last meeting. 2.
- Change in the College Administration. 3.
- 4. Reporting on (i) NIRF Ranking 2021, (ii) NAAC 3rd Cycle Accreditation.
- 5. Appeal to UGC for Extension of Autonomy : Academic & Administrative Audit by a team of experts from the University of Calcutta.
- Learning outcome of UG batch 2018-21 & PG batch 2019-21. 6.
- Ensuing odd semester examination for UG and PG students : Mode & Methodology. 7.
- Implementation of Memo No. 89-Edn (CS)/10M-32/2021) : Resumption of classes in 8. offline mode.
- Introduction of PG course in Sanskrit from the next academic session 9.
- Reporting on the recent initiatives on enhancement of quality of the institution : 10. a) Library automation.
 - b) Introduction of End-programme online feedback from students (UG & PG) of the outgoing batches on teaching-learning and other academic issues.
 - c) Introduction of Departmental Open House for receiving current students' feedback or teaching-learning and other academic issues.
 - d) Formation of the 'Vidyarthi Sabha' (Students' Council).
 - e) Introduction of Students' Colloquium & Teachers' Colloquium.
- 11. Signing of MoU(s).
- Outreach activities : (a) Relief, (b) Blood Donation Camp, (c) Mobile Medical Service, (d) 12. Online Tutorial classes & Certificate courses. 13.
- Cultural & Sports Calendar for 2021-22.

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Swami Ekac

Princip

- Seeking suggestions from the esteemed external members on quality enhancement. 14.
- Miscellaneous 15.

The following members are requested to attend the meeting :

- 1) Br. Shrutichaitanya, Vice Principal
- 2) Swami Purnamayananda (Management)
- 3) Br. Anandachaitanya (Stakeholder)
- 4) Prof. Arogya Varam Saha (Local Society)
- 5) Dr. Susanta Samanta (Employer/Industrialist)
- 6) Heads of all the Departments
- 7) Dr. Prasanta Ghosh
- 8) Prof. Susovan Sengupta
- 9) Dr. Parthasarathi Mukhopadhyay
- Prof. Pulak Samanta 10)
- Prof. Bijayaditya Chakraborty 11)
- Prof. Bhaskar Samanta 12)
- 13) Dr. Satyaki Pal
- Prof. Pranab Mandal 14)
- Dr. Surajit Banerjee 15)
- 16) Dr. Indrajit Saha
- 17) Prof Subhadeep Banerjee, Bursar (ex-officio)
- 13) Sri Kuntal Mandal, Accountant (ex-officio)
- 19) Sri Dip Dutta
- 20) Sri Amitabha Sett
- Sri Debi Prasad Bhowmik, Secretary, 'Mahavidyalaya Praktani' (Alumnus) 21) 22)
- Sri Sounak Bera, Chief Student Advisor, Students' Council (Current Student) 23)
- Sri Arnab Saha Kundu (Invitee)
- Sri Shukchand Hazra (Invitee) 24)

Swami Ekachittananda

Principal

Co-ordinator, IQAC

Members Present offline 1. Envelouend 2 Br Stendelick 5. Rothindrenath Ghorch 6. Susants Samonta 4. Suthaluf Baufa 9. Namigspul Man Fal 9. Smoot Banju 10. स्थानस्य धारा 11. hophitha Samja 12. Pulaketh Sarkar. 13 Indrajet Sorba 14 Santam Bhar. 15. Keulal Ma Col 16 Inlak Samanta 17. Parthasaretti Unkhopadhyery. 19. Prosont MO Co. Pranal know 21. 210 Little . 22 Amilably Skil Online

Ramakrishna Mission Residential College (Autonomous) Narendrapur, Kolkata 700103

Proceedings of the Meeting of the Internal Quality Assurance Cell

Dated: 02 March 2022

Time: 4 pm; Meeting in online/offline blended mode

Agenda 1 (a): The proceedings of the last meeting (No 14) dated 12" June 2021 were read and confirmed.

Agenda 1(b): The house was informed that the moot issues of the aforesaid Meeting were taken up for compliance and onward for further movement.

Agenda 2: Reporting on the activities of IQAC: The IQAC Coordinator presented the following summary of the activities of IQAC during the interim period (June 12, 2021 – March 1, 2022):

NAAC Accreditation :

IQAC was mostly busy with the NAAC accreditation process till the first week of October, 2022. It held several discussions/ meetings with different stakeholders of the college and put all efforts to achieve a good grade for the college. It also organized a mock peer team visit just before the NAAC peer team visit.

II. Academic-Administrative Activities:

a. CAS related workshop

A workshop for the assistant professors of the college related to their CAS was held on January 22, 2022.

Webinars aimed at general awareness enhancement

IQAC organized two "Diamond Jubilee Commemorative Webinars" aimed at the enhancement of general awareness of the students, viz.

- Wonders of the Night Sky (jointly organized with the Department of Mathematics of the college in collaboration with Sky Watchers Association on July 05, 2022, and delivered by Dipankar Dey, Asst. Prof., Gurudas college, Kolkata).
- Statistics: Impact of Covid-19, Challenges and Future (delivered by Dr G. P. Samanta, CSI-cum-Secretary, MoSPI, Gol).

c. Webinar on Intellectual Property Rights

A webinar on "Intellectual Property Rights", jointly organized with the Patent Office, GOI, Kolkata, was organized on February 14, 2022.

d. Orientation programme for students related to examination rules

An online orientation programme, related to examination rules, for the students of Semester-I of UG and PG was held on February 14, 2022. Br. Anandachaitanya,

the monastic member-coordinator of Controller of Examinations' department, explained the

e. Workshop related to the Academic and Administrative Audit and Autorgm. Renewal Visit by the Peer Team from University of Calcutta

A workshop for the necessary preparations to be taken by differen departments, units, cells, office, and accounts, in order to ensure a smooth and successful academic and administrative audit in connection to the renewal of autonomy of the college was held on February 8 and 9, 2022.

f. Academic and Administrative Audit

IQAC arranged an Academic and Administrative Audit which was done by a Calcutta University nominated Peer Team on February 10, 2022.

g. NIRF ranking

IQAC initiated the data submission process to MIRF and assisted the principal in this process.

h. Preparation of the academic calendar, examination schedule and conduction of online/ offline classes IQAC has been actively involved in the preparation of academic calendar, in fixing the examination schedule, in deciding the modalities of holding classes in online mode and as well as in offline mode whorever it was possible taking into consideration of all the advisories and directives from the state and union governments, UGC and ensuring the maintenance of the covid safety norms.

i. Bridge Courses

covid pandemic. IQAC encouraged this proposal and left it to the respective departments to Some of the stademic departments felt that some sort of "bridge courses" might be required for the newly admitted students as those students did not have regular lessons in their school days due to the lockdown imposed following the onset of the take necessary actions if they considered that any "bridge course" was necessary.

. Submission of AQAR

IQAC has already taken initiatives to prepare the AQAR for the academic Session 2020-2021.

Agenda 3 : Change in the College Administration :

Secretary of that centre and that he has been succeeded by Swami Ekachittananda, who has The Coordinator informed that Swami Shastrajnanandaji, the erstwhile Principal of the college, has been transferred to Ramakrishna Mission Saradapitha for taking charge of the assumed his new responsibility of the Principal of the College on 16* of January 2022.

The members of the IQAC conveyed good wishes to Swamis Shastrajnananda and Ekachittananda in their new assignments.

Agenda 4 : Reporting on (i) NIRF Ranking 2021, (ii) NAAC 3rd Cycle Accreditation.

The Principal informed th. national level in 2021 and (B) He further added th assessment process has b with grade A+ and with (2021. A meeting of the fa review the Peer Team Rep The members of the IQAC Agenda 5: Reporting on t Administrative Audit by a The Principal informed t Chancellor, University of (AAA) for renewal of autor college on 10 February 20. has been forwarded to the The IQAC members express

Agends 6: Learning outco

The Principal Informed the performed brilliandy in All their performances:

UG 2018-21 :

Department	Chemistry	Physics	Methematins	Statistics	Economics	Computer Science	English	History
No. SI		ru.	100	4	un	· un	2	

the Principal informed that (ii) the college has been ranked 21" in the college category at the national level in 2021 and that the data has been submitted for NIRF 2022.

assessment process has been completed and the college has been re-accredited by NAAC. 2021. A meeting of the faculty-members has subsequently been conducted by the IQAC to (ii) He further added that post Peer Team visit in 4 & 5 October 2021, the 3" cycle with grade A+ and with CGPA 3.46, which is valid for a period of 5 years from 20 October review the Peer Team Report, he added.

The members of the IQAC congratulated RKMRC family on the outstanding achievement.

Agenda 5: Reporting on the appeal to UGC for Extension of Autonomy : Academic & Administrative Audit by a team of experts from the University of Calcutta :

The Principal Informed that following submission of a formal application to the Vice (AAA) for renewal of autonomy, a team of experts from the parent university has visited the college on 10 February 2022. Subsequently, an appeal for extension of autonomy (3" cycle) Chancellor, University of Calcutta for arrangement of Academic & Administrative Audit has been forwarded to the Secretary, UGC.

The IQAC members expressed satisfaction at the progress of the autonomy renewal process.

Agenda 6 : Learning outcome of UG batch 2018-21 & PG batch 2019-21 ;

performed brilliantly in All-India competitive examinations. The following is a synopsis of The Principal informed that students of the UG batch 2018-21 & PG batch 2019-21 have their performances:

UG 2018-21:

d g	Department	Strengt h	Progression
12.7	Chemistry	53	IIT-JAM: 29, IISc: 1, NIT: 2
-	Physics	28	IT-JAM: 20, TFR: 1, IISc: 1, NEISER: 2, IISER, Kolkata: 1, JEST: 5
	Mathematics	12	IIT-JAM: 16, IMSc: 1, CMI: 1,ISI: 1, RKMVEBI: 3, NIT: 2, MAKAUT: 1, RKM Vidyamandira: 1, CU: 1, 8: Ed: 1
	Statistics	21	ISI : 5, IIT : 10, CU : 4, Others : 2
	Economics	13	MSE:3, DSE:1, IIT (G):1, CU:4
	Computer Science	22	CMI: 3, RKMVERI: 7, IACS: 2, IMSc: 1
	English	ži	EFLU, Shillong: 1, St. Xavier's College, Kolkata: 2, RKMRC: 5, IGNOU: 5
80	History	14	JU:3, CU:6, BU:1, VBU:1, WBSU:1.

9:	Sanskrit	12	RKM Vidyamandira : 2, RBU : 2, JU : 6, B. Ed. : 1	

PG 2019-21:

SL No.	Department	Strength	Progression	Placement
1	Chemistry	18	NET : 2, GATE : 8, INSPIRE : 1	5
2	Physics	20	JEST: 1, Ph. D.: 5, GATE: 2	
)	Computer Science	5	Ph. D. : 1	3
4	English	13	B.Ed. : 11	

The IQAC took a congratulatory note of the feat of the students.

Agenda 7 : Ensuing odd semester examination for UG and PG students : Mode & Methodology :

The Vice Principal informed that in view of the advisory issued by the Department of Higher Education, Govt. of West Bengal vide memo no. 1060-Edn(U)/1U-37/2020 dt. 10.12.2021, the ensuing endsem exam of both UG & PG students is being held in online mode only.

Resolved that the conductance of ensuing endsem exam of odd semesters (2021-22) in online mode be ratified.

Agenda 8: Implementation of Memo No. 89-Edn (CS)/10M-32/2021) : Resumption of classes in offline mode :

The Principal informed that in consonance with Memo. No. 89-Edn (CS)/10M-32/2021, issued by the Department of Higher Education, Govt. of West Bengal, the college has started resumption of classes in offline mode maintaining the SOP suggested in the memo mentioned above. However, taking the constraints implied by the residential structure of the college, students are being brought back to the hostel in phases. Currently, practical classes of UG I and PG I students are being conducted in offline mode. However, it has been decided that all the classes (both theoretical and practical) would go offline from the

Resolved that the action of the Principal with regard to resumption of offline classes be ratified.

Agenda 9: Introduction of a PG programme in Sanskrit: The Principal reported that the Department of Sanskrit is going to introduce an M.A. course from the academic session 2022-23. The departmen the recent past as far as

Resolved that the introd Agenda 10 : Reporting o

a) Library automation :

institution:

b) Introduction of Add Devotional Sons English & Transi

The Principal informed introduced Add-on Cer Recitation, Tabla, Pakh Centre for Research h 'Spoken English'. Classiare being held in the rihe added.

Resolved that the action

b) Introduction of End on teaching-learning a The Principal apprise programme online for consonance with the the further pointed out

Resolved that the acti

c) Introduction of Dep teaching-learning and

The Principal informe held on 22 January conducted by each o students. This will hel

Resolved that the act

d) Formation of the "
The Principal reporte
("Vidyarthi Sabha") is
has already been disc

and a draft constitution

2022-23. The department has got sufficient resources and has produced excellent results in the recent past as far as the progression of the outgone students is concerned, he added.

Resolved that the introduction of the M.A. programme in Sanskrit be ratified.

- Agenda 10: Reporting on the recent initiatives on enhancement of quality of the institution:
- a) Library automation :
- b) Introduction of Add-on Certificate courses on Vedic Chanting, Classical Vocal Music, Devotional Songs, Bengali Recitation, Tabla, Pakhoaj, Violin, Guitar, Flute, Spoken English & Translation Studies:

The Principal informed that the Department of Cultural Affairs of the college has recently introduced Add-on Certificate courses on Devotional Songs, Classical Vocal Music, Bengali Recitation, Tabla, Pakhoaj, Violin, Flute, Guitar and Vedic Chanting while the Vivekananda Centre for Research has initiated add-on certificate courses on 'Translation Studies' & 'Spoken English'. Classes for the courses conducted by the Department of Cultural Affairs are being held in the newly inaugurated 'Nivedita Music Room' in Brahmananda Bhavana, he added.

Resolved that the action of the Principal in this regard be ratified.

 b) Introduction of End-programme online feedback from students of the outgoing batches on teaching-learning and other academic issues:

The Principal apprised the members of the introduction of a new scheme on 'Endprogramme online feedback' from the outgoing UG and PG students. This will be in consonance with the NAAC guidelines on conductance of the 'Student Satisfaction Survey', he further pointed out.

Resolved that the action of the Principal in this regard be ratified.

c) Introduction of Departmental Open House for receiving current students' feedback on teaching-learning and other academic issues :

The Principal informed that following a discussion in the meeting of the Teachers' Council held on 22 January 2022 it has been decided that Departmental Open Houses will be conducted by each department in each semester to receive feedback from the current students. This will help in enhancement of the quality of teaching & learning, he opined.

Resolved that the action of the Principal in this regard be ratified.

d) Formation of the 'Vidyarthi Sabha' (Students' Council) :

The Principal reported that in agreement with the NAAC guidelines, a 'Students' Council' ('Vidyarthi Sabha') is needed to be formed in the college. He further informed that the issue has already been discussed in the meeting of the Teachers' Council held on 22 January 2022 and a draft constitution has been placed, in which it has been suggested that

- The student members will be nominated by monastics and teachers.
- II) Other than students, the council will include monastics as well as the teachers.
- III) There will be a post of 'Secretary', two posts of 'Assistant Secretaries' and one of 'Chief Student Advisor' in the council.
- IV) The council will have a number of subcommittees for assistance in day-to-day affairs of the college.

Resolved that the formation of the 'Vidyarthi Sabha' be ratified.

e) Introduction of Students' Colloquium & Teachers' Colloquium :

The Principal reported that following discussion held in the meeting of the Teachers' Council held on 22 January 2022, the college has decided to introduce Students' Colloquium, which will undoubtedly improve the skill of communication and presentation of the students. The Seminar Subcommittee of the Students' Council will organize these colloquia. Similarly, Teachers' Colloquium will also be held in regular intervals.

Resolved that the introduction of Students' Colloquium & Teachers' Colloquium be ratified.

Agenda 11: Signing of MoU(s):

The Principal stated that Memorandum of Understanding has been signed with International Steam Research (ISR). This MoU will facilitate the college in the following areas : a) Internship of outgoing UG/PG students. b) Placement after successful completion of internship.

Resolved that the signing of the MoU be ratified.

Agenda 12 : Outreach activities : (a) Relief, (b) Blood Donation Camp, (c) Online Personality Development Programme, (d) Online Coaching classes :

The Principal apprised the IQAC members of the following outreach activities (since the last meeting of the cell :

- (a) Post-Covid Relief: Students, teachers, members of non-teaching staff and monastic members of the college have taken part in relief work post Covid pandemic and 'Yaas' disaster over the last six months. Dry ration, eatables, sanitizers, surgical masks etc. have been distributed in the following places of the of 24 Pgs (South): Kakdwip, Patharpratima, Namkhana, GhoRamara, Sagardwip, Gosaba & Najat.
- (b) Covid 'Safe Home' : A 'Safe Home' was set up in Sri Gouranga Bhavana on 31 May 2022 whereat a fairly large number of patients of the locality received treatment. As per the Government order, the 'Safe Home' was closed on 20 September 2022.

- (c) Blood Donation Camp: A Blood Donation Camp was organized by the NSS wing of the college inside the college premises on 19 September 2021, in which the number of donors was 83.
- (d) Online Personality Development Programme: 'Awakening the Youth', an online personality development programme, has been conducted from Nov-December 2020 to June 2021. Several monks of Ramakrishna order took part in it. On an average, 200 students attended each session.
- (e) Online Coaching classes: Online coaching classes for students of standard 9-12 from 1° June 2021 to July 2021 and then from October 2021 to December 2021, organized by the NSS wing of the college in collaboration with the IQAC and has been successfully completed.

The IQAC took note of the outreach activities and commended the members of all the units of the college for the service rendered to the suffering countrymen.

Agenda 13: Cultural & Sports Calendar for 2021-22:

The Principal placed the Cultural and Sports calendar for the session 2021-22

Resolved that the Cultural and Sports calendar be ratified.

Agenda 14: Seeking suggestions from the esteemed external members on quality enhancement:

Agenda 15 : Miscellaneous :

(a) Modification of Exam Regulations: The Principal proposed a modification in Exam Regulations. As per the proposed regulation, the qualifying marks in each CC/DSE paper would be 35% and that for a GE/AECC/SEC would be 30%, he reported.

After a brief discussion, it was decided that the proposal would be placed before the Examination Committee and then the resolution of the committee could be forwarded to the AC & the IQAC for ratification.

(b) Convocation 2021: The Principal reported that the 10° Convocation of the college was held on 23° December 2021. While Prof Amlan J. Pal, Director, UGC-DAE CSR delivered the Convocation Address, Prof Ashis Chattopadhyay, Pro-Vice Chancellor (Academic), University of Calcutta presided over the occasion and conferred the degrees to the graduating students.

The IQAC members expressed satisfaction at the timely conductance of the convocation ceremony.

(c) Submission of AQAR 2020-21: The Principal informed that the college is now set to submit the AQAR for the academic session 2020-21 to NAAC, the last date of submission, as per the notification, being 31° March 2022. Resolved that the submission of AQAR be ratified.

- (d) Achievements of the Institution, of the Teachers & the Students : he Principal informed the council of following feats:
 - The college has received the prestigious 'Nishikanta Roy Memorial Seva Trust Award' from the Association of Voluntary Blood Donors, West Bengal for mobilizing the maximum number of blood donors among the colleges during the session 2019-20.
 - Prof. Parthasarathi Mukhopadhyay, Department of Mathematics, has delivered ii) an invited talk on Ancient Indian Mathematics in an International Conference held on 25th February, 2022, organized by the Ministry of Culture, Govt. of India.
 - Sriman Subham Kumar Singh, a UG III Computer Science (Hons.) student and an iii) NCC cadet, has been nominated for the prestigious Governor's Medal for his outstanding performance in NCC over the span of last 3 years.
 - A group of students of the college has taken part in a cultural competition iv) organized by 'Yuvavani, Kolkata' on 14th February 2022, as a part of the observance of 'Azadi Ka Amrit Mahotsav'. Out of them, Sriman Sagnik Banerjee, PG I English, has been picked up for the State-level competition, slated on 2nd March 2022.
 - Sriman Rajorshi Chatterjee, a UG II (Economics (Hons.)) student, has taken part V) in an Essay-writing Competition, organized by the Department of Economics, Jadavpur University as a part of 'Young Economist Students Meet' (YESM) and has been ranked 2™.

The IQAC members took a congratulatory note on the achievements of the college as a whole and that of different members at the individual level.

The meeting came to an end with a vote of thanks to the chair.

Signature of the Chairman

Signature of the Member Secretary coordisch

Read and Confirmed

RAMAKRISHNA MISSION RESIDENTIAL COLLEGE (AUTONOMOUS)

Narendrapur, Kolkata 700103 Notice No. 2022/P/

Dated: 15 April 2022

ONLINE

Sub: IQAC Meeting on Publication of Results of the Endsem Exam for UG Sem V &

A meeting of the Internal Quality Assurance Cell will be held on 16th April 2022, Saturday at 3 pm in online mode to discuss the following

Agenda: 1. Publication of results of the Endsem Exam for UG Sem VI.

Miscellaneous.

'Google Meet' link : http://meet.google.com/xam-ozzu-nxf

The following members are requested to attend the meeting:

- Br. Shrutichaitanya, Vice Principal
- Swami Purnamayananda (Management)
- Br. Kedarachaitanya (Stakeholder)
- 4) Prof. Arogya Varam Saha (Local Society)
- Dr. Susanta Samanta (Employer/Industrialist)
- Heads of all the Departments
- 7) Dr. Prasanta Ghosh
- 8) Prof. Susovan Sengupta
- 9) Dr. Parthasarathi Mukhopadhyay
- 10) Prof. Pulak Samanta
- 11) Prof. Bijayaditya Chakraborty
- 12) Prof. Bhaskar Samanta
- 13) Dr. Satyaki Pal
- 14) Prof. Pranab Mandal
- 15) Dr. Surajit Banerjee
- 16) Dr. Indrajit Saha
- 17) Prof Subhadeep Banerjee, Bursar (ex-officio)
- 18) Sri Kuntal Mandal, Accountant (ex-officio)
- 19) Sri Dip Dutta
- 20) Sri Amitabha Sett
- 21) Sri Debi Prasad Bhowmik, Secretary, 'Mahavidyalaya Praktani' (Alumnus)
- 22) Sri Sounak Bera, Chief Student Advisor, Students' Council (Current Student)
- 23)Sri Arnab Saha Kundu (Invitee)
- 24) Sri Shukchand Hazra (Invitee)

Principal

Proceedings of the meeting of the 12AC held on 16.14.2023

A meeting of IQAC was held in offline mode on 16 April 2022 and the following topics were discussed.

- The results of UG Sem-V, 2021 and PG-Sem-III, 2021 were read out and confirmed.
- Performance of students in all the Departments were discussed.
- The synopsis of the results is attached.

Principal

Ramakrishna Mission Residential College (Autonomous)

Narendrapur, Kolkata -700103

Duted: 16,04,2022

Synopsis of the Results of 1 G - N 2021

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Principal

Controller of Examinations

Ramakrishna Mission Residential College (Autonomous) Narendrapur, Kolkata -700103 Sympsis of the Results of Pt. Semester-HI, 2021

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Controller of Examinations